



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, January 12, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Lobner

Excused: 2 - Alderperson Coenen and Alderperson Martin

3. Approval of minutes from previous meeting

[16-046](#)

January 6, 2016 Finance Committee minutes

Attachments: [MeetingMinutes06-Jan-2016-11-01-28.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Lobner

Excused: 2 - Alderperson Coenen and Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[15-2148](#)

Request to approve the following 2015 Budget adjustment:

General Fund - Fire Department

Federal Grants	+\$16,364
Miscellaneous Equipment	+\$16,364

to record the purchase of rehabilitation equipment through the Assistance to Firefighter Grant program.

Attachments: [Intent to Apply and Request to Accept Grant Funds - EMW-2014-FO-04029.pdf](#)

Alderson Lobner moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

[15-2149](#)

Request to approve the following 2015 Budget adjustment:

General Fund - Unclassified

Benefit Payments - Retirees	+\$190,000
Fund Balance	- \$190,000

to record amounts due employees for accrued sick leave and vacation balance upon retirement.

Attachments: [Finance Commiteee - Retirement Payments 2015.pdf](#)

Alderson Konetzke moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

[16-048](#)

Request to award Heartland Business Systems contract to purchase three (3) new servers for virtual environment.

Attachments: [Server Purchase Finance Memo.pdf](#)

Alderson Konetzke moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

[16-043](#)

CRITICAL TIMING ISSUE

Request to approve the following 2015 Budget adjustment:

Wastewater Utility

Bar Screen Project	- \$34,000
Transformer Replacement Project	+\$34,000

to record the transfer of excess budget funds from the bar screen project to the transformer replacement project (this item also appears on the Utilities Committee agenda as an informational item).

Attachments: [2016 Wastewater Plant Transformer Replacement Memo.pdf](#)

Alderson Lobner moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

[16-047](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the railroad trestles and reconvene into open session.

Alderson Lobner moved, seconded by Alderson Konetzke, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

Alderson Lobner moved, seconded by Alderson Plank, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 3 - Alderson Plank, Alderson Konetzke and Alderson Lobner

Excused: 2 - Alderson Coenen and Alderson Martin

6. Information Items

[16-044](#)

ERP Selection Process

Attachments: [ERP Update Memo Finance 1-12-16.pdf](#)

This Presentation was received and filed

[16-045](#)

Director's Reports:

Finance
Information Technology
Legal Services

This Presentation was received and filed

7. Adjournment

A motion was made by Alderperson Konetzke, seconded by Alderperson Lobner, that this meeting be adjourned. The motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Lobner

Excused: 2 - Alderperson Coenen and Alderperson Martin