



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, July 8, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

4. Approval of minutes from previous meeting

[24-0895](#)

06/24/24 Finance Committee minutes

Attachments: [Meeting_Minutes_062424.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

5. **Public Hearing/Apearances**

[24-0886](#)

Leah Lasecki, CPA with CliftonLarsenAllen, LLP - Presentation of the 2023 Audit and Executive Summary

Attachments: [City of Appleton - 2023 Audit Presentation - Full Slides.pdf](#)

This Report Action Item was presented

6. **Action Items**

[24-0887](#)

Request to approve Transportation Project Plat and Relocation Order for the Olde Oneida Street Bridge over South Mill Race Project.

Attachments: [49840121_TPP_6.25.24_signed.pdf](#)

Van Zeeland moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

[24-0900](#)

Request to approve **AUDIT AGREEMENT FOR PAYMENT FOR LANDS OR INTERESTS IN LANDS ACQUIRED FROM PUBLIC UTILITY** needed for the City to be reimbursed by WisDOT for relocating water main in conjunction with the 2025 I-41/Ballard Road interchange reconstruction project.

Attachments: [DT1541 CoA WATR 1130-65-76 1130-65-41.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

[24-0889](#)

Request to approve the following 2024 Budget amendment:

Public Works Capital Project Fund

Public Safety Camera Program	+ \$110,904
Fund Balance Applied	+ \$110,904

To fund Public Safety Camera project costs.

Attachments: [Public Safety Camera Budget Amendment.pdf](#)

Van Zeeland moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

[24-0898](#)

Request to award the City of Appleton's 2024 Park Pavilions Roof Replacement Project contract to Schulze Exteriors, LLC in the amount of \$45,775 with a 15% contingency of \$7,000 for a project total not to exceed \$52,775.

Attachments: [2024 Parks Pavilion Roof Replacement.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim

7. Information Items

[24-0884](#)

The following 2024 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

Childrens - Other Reimbursement	+\$200
Childrens - Office Supplies	+\$200

To record PBS Kids Stipend

Library Grants

Reach Out and Read - Other Reimbursements	+\$419
Library Grants - Books & Library Materials	+\$419

To record United Way Reach Out and Read Funding

This item was presented

[24-0885](#)

Contract 160-23 was awarded to Rohde Brothers for \$177,700 with a contingency of \$40,014 for Water Air Compressor. Change orders were approved totaling \$1,256. Final contract amount is \$178,956. Payments issued to date total \$171,949. Request final payment of \$7,007.00.

This item was presented

[24-0890](#)

Contract 60-21 was awarded to Van Ert Electric Company, Inc. for \$2,130,000 with a contingency of \$148,074.60 for WW Substation Upgrade, Phase 4. Change orders were approved totaling \$64,925.40. Final contract amount is \$2,194,925.40. Payments issued to date total \$2,085,179.13. Request final payment of \$109,746.27.

This item was presented

8. Adjournment

Van Zeeland moved, seconded by Fenton, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Fenton and Van Zeeland

Excused: 2 - Firkus and Hartzheim