



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, August 21, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1283](#) August 7, 2017 Finance Committee minutes

Attachments: [MeetingMinutes07-Aug-2017-10-13-28.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-1284](#) RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

Attachments: [Riverside Cemetery.pdf](#)

[17-1285](#) Request to approve the following 2017 Budget adjustment:

Public Safety Capital Projects Fund

Fire Personal Protective Equipment	+\$10,440
Training Tower Project	- \$10,440

to reallocate funds to pay for Fire Department personal protective equipment (2/3 vote required)

Attachments: [Fire PPE Adj 2017.pdf](#)

[17-1294](#) Request to approve resolution amending the May 1, 2010 Foremost Farms financing agreement

Attachments: [Foremost Bonds.pdf](#)

[17-1295](#) Request to approve the following 2017 Budget adjustment:

Valley Transit

Bus Washer Upgrade Project	+\$110,110
State Grants	+ \$88,088
Depreciation Fund Balance	+ \$22,022

to record the 2017 WISDOT capital fund grant to upgrade the bus washer at the Valley Transit garage (2/3 vote required)

Attachments: [VT Bus Washer Grant 2017.pdf](#)

[17-1299](#) Request to award the 2017 Wastewater Tunnel painting project to M.V. Klinger Painting Co. Inc for a not-to-exceed contract of \$90,000.

Attachments: [2017 Wastewater Tunnel Painting.pdf](#)

[17-1310](#) Request to award the Lutz Park Trail and Riverbank improvements contract to Vinton Construction Company in the amount of \$305,868 with a contingency of 7% for a project not to exceed \$327,279.

Attachments: [2017 Lutz Park Trail and Riverbank Project .pdf](#)

[17-1324](#) Request to award the 2017 Telulah skate Park additions project to Miron Construction Co, Inc. in the amount of \$157,993 with a contingency of \$17,257 for a project total not to exceed \$175,250 and the following related 2017 Budget adjustment:

Facilities Capital Projects Fund

Telulah Park skateboard project	\$60,000
Police Department deck surfacing project	-60,000

To reallocate funds for the Telulah Park skateboard project (2/3 vote required)

Attachments: [2017 Telulah Skate Park Upgrades and Budget adjustment.pdf](#)

[17-1239](#) Request to adopt the 2018 City of Appleton Policy for Special Assessments.

Attachments: [2018 Assessment Policy - 2018 - Draft 06.28.17.pdf](#)

Legislative History

8/7/17 Finance Committee held

[17-1327](#) Request for Proposals Library project.

Attachments: [July 2017 Board memo.pdf](#)

[17-1328](#) Request to approve the sale of City property to the State for detention pond.

Attachments: [land sale to State.pdf](#)

[17-792](#) Resolution introduced by Alderpersons Martin, Croatt and Plank at the May 17, 2017 Common Council meeting related to the City Attorney responsibilities:

Resolution #12-R-17 Martin/Croatt/Plank

Whereas, the City Attorney is elected by the voters of Appleton,

And whereas, it is the responsibility of the City Attorney to uphold the constitution of the State of Wisconsin when performing duties of the job he/she is elected to,

And whereas, it is the duty of the Council and Mayor, also elected by the voters, to ensure that the citizens have the legal representation of the Attorney's office in all matters concerning the city,

And whereas, it is critical that the City Attorney be in a work environment that enables and prioritizes that responsibility,

And whereas, State Statute 62.09 (12) states that, "The attorney shall conduct all the law business in which the city is interested",

Therefore be it resolved, the Finance Committee, of which has jurisdiction over the Attorney's office, be charged with creating a policy that reaffirms the City Attorney conducts all legal work when discussing, negotiating, and drafting all agreements and law business the city is a party to, unless special counsel has been retained in circumstances that comply with city policy or State Statute.

Attachments: [Agreement Development Policy - Revised 06-06-2017.pdf](#)

Legislative History

5/22/17	Finance Committee	referred
7/24/17	Finance Committee	recommended for approval
8/2/17	Common Council	referred to the Finance Committee
8/7/17	Finance Committee	held

6. Information Items

[17-1325](#) Emergency repair of 42" water transmission main in S. Oneida Street due to private utility damage.

[17-1326](#) Contract 56-16 was awarded to Carl Bowers & Sons, Inc. for \$813,365.00 with a contingency of \$34,000.00 for Sewer/Water Reconstruction #2. Change orders were approved totaling \$2,100.00. Final contract amount is \$815,465.00 with a contingency of \$31,900.00. Payments issued to date total \$573,399.87. Request final payment of \$218,763.00.

[17-146](#) Resolution introduced by Alderperson Siebers at the February 1, 2017 Common Council meeting relating to changes to Special Assessment Policy:

#1-R-17 - Siebers

Changes to Special Assessment Policy

WHEREAS, the Common Council deems it in the best interest of the City of Appleton to adopt policies relating to special assessments,

WHEREAS, the Common Council intends that these policies provide general and fair guidelines for addressing assessments in Appleton,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Appleton, WI that the following language be added under the "All other zoning" column to the special assessment policies; "All other zone classifications (1 and 2 Family Use Apply Residential Zones Rate)" Adding this language would allow R1 and R2 zoned properties in any other zoned area to be assessed the rate of single family and two family residents.

Legislative History

2/7/17	Finance Committee	held
6/12/17	Finance Committee	referred to the Board of Public Works

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.