



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, June 12, 2018

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Baranowski called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

3. Approval of minutes from previous meeting

[18-0848](#)

Approval of the May 22, 2018 Utilities Committee Meeting Minutes.

Attachments: [May 22, 2018 Utilities Committee Meeting Minutes.pdf](#)

Meltzer moved, seconded by Dvorachek, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

4. Public Hearings/Appearances

5. Action Items

[18-0850](#)

Request to approve Spartan Drive relocation order. This item will also be an Action Item at the Municipal Services and Finance Committee Meetings.

Attachments: [Relocation Order \(FINAL 06-06-2018\).pdf](#)

Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[18-0851](#)

Request from Coldwater Seals Inc for a 6 year credit of \$5,940.72 for billing error.

Attachments: [Coldwater Seals Inc Credit Request.pdf](#)

*Amended to allow for a credit to be calculated going back six years from March 1, 2018 depending on stormwater charges in effect during those previous six years.
Meltzer moved, seconded by Dvorachek 5-0*

Meltzer moved, seconded by Dvorachek, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[18-0871](#)

Approve 2017 Compliance Maintenance Annual Report

Attachments: [2017 eCMAR.pdf](#)

Meltzer moved, seconded by Dvorachek, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

6. Information Items

[18-0746](#)

Informational Item: The following 2018 budget adjustments be approved to provide funding for additional permanent street patches associated with water main breaks, lead service replacement and curb box/valve replacements:

5371.6809-Water Capital Fund Balance	-125,000
5357.6408-Water Distribution Operation & Maintenance	+125,000

Attachments: [Attachment - Finance Committee - 06-11-18 - Budget Adjustment for Water Patches.pdf](#)

This item was presented.

7. Adjournment

Dvorachek moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 5:29 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch