



DEPARTMENT OF
**PARKS, RECREATION
& FACILITIES
MANAGEMENT**

CITY OF APPLETON
1819 East Witzke Blvd.
Appleton, WI 54911
920-832-5572
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TO: Appleton Common Council

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: April 15, 2024

RE: Request to Change Department Name to "Parks & Recreation".

I am writing to request consideration for changing the name of the Department of Parks, Recreation and Facilities Management to "Parks & Recreation".

Rationale for Change:

This proposed change aims to streamline and focus on the external facing services provided by the department. Facilities & Construction Management are a division of the department and are an internal service provider. In addition, the departmental name would match the name of the Committee it reports to.

Requested Changes:

1. Department Name:
From: "Parks, Recreation and Facilities Management Department"
To: "Parks & Recreation Department"
2. Department Leadership Titles: Alongside the name change, related titles such as the Director and Deputy Director will be updated to align with the new department name ("Director of Parks & Recreation," "Deputy Director of Parks & Recreation").
3. Code Amendments: Direct the City Attorney's office to prepare amendments to relevant sections of the city code of ordinances to reflect the new department name and updated titles. These updates will occur in concert with proposed amendments to relevant code sections; any updates not accomplished through this method will be finalized by a "code cleanup" within 2 years' time.

Thank you for your consideration of this request. I am happy to answer any questions you may prior to or at the meeting.