



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, April 24, 2018

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Dvorachek called the Utilities Committee meeting to order at 5 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski

3. Approval of minutes from previous meeting

[18-0475](#)

Approval of the March 27, 2018 Utilities Committee Meeting Minutes.

Attachments: [March 27, 2018 Utilities Committee Meeting Minutes.pdf](#)

**Reed moved, seconded by Meltzer, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[18-0419](#)

Confirm the following:

- Elect Vice-Chair
- Designate a "Contact Person" who can answer specific questions about agenda items
- Set Utilities Committee Meeting date and time

Motion to hold the election of vice chair, meeting date/time.

Director Shaw and Director Vandehey will act as Contact Persons for agenda items.

Raasch moved, seconded by Meltzer, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski

[18-0476](#)

Award Unit F-18, Sewer Cleaning & Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$247,500.

Attachments: [Unit F-18.pdf](#)

Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski

[18-0495](#)

Request to sole source contract to Patrick Engineering for a contract fee of \$130,000 and a contingency of 10% for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 2 for a contract not to exceed \$143,000.

Attachments: [2018 Electrical Distribution System Upgrades Design PH 2.pdf](#)

Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski

6. Information Items

[18-0582](#)

2018 Sustainability Annual Update

Attachments: [2018 Sustainability Annual Update.pdf](#)

This item was presented.

[18-0477](#)

2018 Water Treatment Facility Power Generation Test

Attachments: [2018 WPPI Test and Payment.pdf](#)

This item was presented.

[18-0478](#)

Anaerobic Digester Seed Sludge to New Water - Project Completion

This item was presented.

[18-0492](#)

Lead Service Update

This item was presented.

[18-0552](#)

Monthly Reports for January, February, March 2018

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report

- Water Treatment Facility Synopsis

- Water Distribution and Meter Team Monthly Report - March

Attachments: [2018 AWWTP Q1 Synopsis.pdf](#)

[2018 AWTF Q1 Synopsis.pdf](#)

[Water Meter Team Reports March.pdf](#)

This item was presented.

7. Adjournment

Reed moved, seconded by Meltzer, that the Utilities Committee Meeting be adjourned at 5:30 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Dvorachek and Raasch

Excused: 1 - Baranowski