



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, September 3, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS

[25-1024](#)

Proclamations:

- Hispanic Heritage Month
- Day of Peace
- Childhood Cancer Awareness Month
- Literacy Week
- Suicide Prevention Awareness Month

Attachments: [Hispanic Heritage Month.pdf](#)

[Day of Peace.pdf](#)

[Childhood Cancer Awareness Month.pdf](#)

[Literacy Week.pdf](#)

[Suicide Prevention Awareness Month.pdf](#)

- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-1022](#)

Common Council Meeting Minutes of August 20, 2025.

Attachments: [CC Minutes 8-20-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-1011](#) Approve Long Term Temporary Occupancy Permit for Construction Dumpster in Superior Street through 12/31/2025

Attachments: [Occupancy Permit Superior Street.pdf](#)

Legislative History

8/25/25	Municipal Services Committee	recommended for approval
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[25-1012](#) Approve Long Term Temporary Street Occupancy Permit for Vault 202 Brewery & Taphouse (202 W College Avenue) Tables and Chairs in College Avenue Amenity Strip

Attachments: [Occupancy Permit Vault 202 Brewery&Taphouse.pdf](#)

Legislative History

8/25/25	Municipal Services Committee	recommended for approval
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[25-1013](#) Approve Permanent Occupancy Permit for basement of building (200 W. College Ave) within Johnston Street alley right-of-way

Attachments: [Permanent Occupancy Permit Johnston St alley.pdf](#)

Legislative History

8/25/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0988](#) World Peace Festival Special Event Application

Attachments: [World Peace Festival Application.pdf](#)

[Memo - World Peace Festival Event.pdf](#)

Legislative History

8/27/25	Safety and Licensing Committee	recommended for approval
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Recommended for approval contingent on approval recommendations from all necessary City Departments.

[25-0994](#)

Class "B" Beer and Reserve "Class B" Liquor License Revocation
Hearing for Rivera Restaurants LLC - Vanessa Alvarado, Agent

Attachments: [Mr. Frogs Complaint 8-18-25.pdf](#)
[Mr. Frogs Summons 8-18-25.pdf](#)
[Mr. Frogs Affidavit of Service 8-19-25.pdf](#)
[Mr Frogs Supporting Documentation With Cover Memo.pdf](#)
[Mr. Frogs Hearing Exhibit 1.pdf](#)
[Mr. Frogs Revocation Hearing - Report to the Common Council.pdf](#)

Legislative History

8/27/25	Safety and Licensing Committee	approved
8/27/25	Safety and Licensing Committee	recommended for approval

The Report to the Common Council, including the Findings of Fact, Conclusions of Law and Recommendation to Revoke Rivera Restaurants LLC's alcohol licenses was approved.

[25-0996](#)

Temporary Premises Amendment application for Henry Grishaber LLC
d/b/a Hank & Karen's, Magdalene Kresal, Agent, located at 1937 E John
St, on September 28, 2025 from 10:00 a.m. to 6:00 p.m. for annual car
show event, contingent upon approval from the Inspections department

Attachments: [Hank & Karen's.Alcohol.PA Temp.9.28.25.REDACTED.pdf](#)

Legislative History

8/27/25	Safety and Licensing Committee	recommended for approval
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[25-0997](#)

Class "B" Beer and "Class C" Wine License application for Ototo WI
LLC d/b/a Ototo, Yia Thao, Agent, located at 205 N Richmond St,
contingent upon approval from the Inspections and Public Works
departments

Attachments: [Ototo.WI LLC.Alcohol.Class B Beer Class C Wine.8.7.25.REDACTED.pdf](#)

Legislative History

8/27/25	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

[25-0556](#)

Request to approve the acceptance of the proposed dedication of a
portion of 200 West College Avenue (Tax Id #31-2-0263-00) for public
right-of-way for West Johnston Street per Wis. State Statute §62.23(5),
as shown on the attached map and subject to Common Council
approval of the permanent street occupancy permit

Attachments: [StaffMemo Johnston Street ROW Dedication For08-27-25.pdf](#)

Legislative History

8/27/25 City Plan Commission recommended for approval

[25-0984](#)

Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2026 Operating Plan

Attachments: [StaffMemo_2026BIDOperatingPlan_For08-27-25.pdf](#)

[2026 BID Operating Plan.pdf](#)

[2024 BID Annual Report.pdf](#)

[2024 BID Audit - Financial Statements.pdf](#)

Legislative History

8/27/25 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[25-0979](#)

Approve Veterans Park renaming process

Attachments: [2025 Veterans Park Renaming Process Memo.pdf](#)

[City of Appleton Public Park Renaming Process for Veterans Park.pdf](#)

[Naming of Public Parklands Policy.pdf](#)

Legislative History

8/25/25 Parks and Recreation Committee recommended for approval

Amendment to the Veterans Park renaming process to also consider ideas and concepts that don't technically fall within the Naming of Public Parklands policy. Schultz moved, seconded by Smith. Approved 4-0.

5. MINUTES OF THE FINANCE COMMITTEE

[25-1008](#)

Request to approve Change Order #1 to contract 106-25 Unit DD-25 Mackville Quarry Grading & Capping Project with MCC totaling \$13,600 increase for a new contract total of \$144,726.25 resulting in a decrease in contingency from \$19,668.94 to \$6,068.94

Attachments: [DD-25 Change Order 1.pdf](#)

Legislative History

8/25/25 Finance Committee recommended for approval

[25-1009](#)

Request to award the 2025 Parks Hardscape Replacement Project contract to Northeast Asphalt, Inc. in the amount of \$139,094.60 with a 10% contingency of \$13,909.46 for a project total not to exceed \$153,004.06 along with the following budget amendment (2/3 vote of Council required):

Reid Golf Course Fund

Fund Balance Applied + \$41,782.49

Land Improvements + \$41,782.49

Attachments: [2025 Parks Hardscapes Project with Budget Transfer.pdf](#)

Legislative History

8/25/25

Finance Committee

recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**[25-1004](#)

Award compost screening contractor services to Vandenberg Transportation, LLC for an extended one (1) year term ending December 31, 2025.

Attachments: [250820 UCM Vandenberg 2025 screening extension.pdf](#)

Legislative History

8/26/25

Utilities Committee

recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE[25-1000](#)

Request the Approval of Table of Organization Police Department.

Attachments: [Police revised 8-20-25.pdf](#)

Legislative History

8/27/25

Human Resources &
Information Technology
Committee

recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[25-1021](#)

The Common Council may go into closed session pursuant to State Statute §19.85(1)(a) for the purpose of deliberating the revocation of an alcohol license and the reconvene into open session.

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.