



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, August 2, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0920](#) Common Council Meeting Minutes of July 19, 2023

Attachments: [CC Minutes 7-19-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[23-0923](#) Proclamations:
- Breastfeeding Month
- Creative Economy Week

Attachments: [Breastfeeding Awareness Month Proclamation.pdf](#)
[Creative Economy Week Proclamation.pdf](#)

[23-0924](#) Recognition for two organization's work toward the passage of Assembly Shared Revenue Bill 245

[23-0925](#) Property Revaluation Overview

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[23-0852](#) Class "A" Beer and "Class A" Liquor-Cider Only License Change of Agent application for FKG Oil Co. d/b/a Badger MotoMart, Lynda Nabbefeld, New Agent, located at 1850 W Wisconsin Ave.

Attachments: [Lynda Nabbefeld S&L.pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/26/23 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|

[23-0864](#) Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for Gregg VanDinter d/b/a Riverside Bar & Grill, located at 906 S Olde Oneida St, contingent upon approval from the Health and Inspections departments.

Attachments: [Riverside Bar & Grill S&L.pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/26/23 | Safety and Licensing Committee | recommended for approval |
|---------|--------------------------------|--------------------------|

[23-0872](#) Taxicab Company License Renewal Application for Dynasty Limousine Service LLC, Owner's, John and Diana Wolters, 1900 Vandenberg Ln, Kaukauna, WI 54130 contingent on approval from the Inspections department.

Attachments: [John and Diana Wolters - Dynasty Limousine Service LLC.pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/26/23 | Safety and Licensing Committee | recommended for approval |
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[23-0873](#) Taxicab Company License Renewal Application for Social Station LLC, Owner, Chris Burns, W6068 Nolan Dr., contingent on approval from the Inspections department.

Attachments: [Chris Burns - Social Station LLC.pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/26/23 | Safety and Licensing Committee | recommended for approval |
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[23-0878](#) Taxicab Company License Renewal Application for LIR Transportation, dba Fox Valley Cab, Owner, Igor Leykin, 719 W Frances St. contingent on approval from the Inspections department.

Attachments: [Igor Leykin - LIR Transportation LLC.pdf](#)

Legislative History

7/26/23 Safety and Licensing Committee recommended for approval

[23-0879](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Spats Food and Spirit LLC d/b/a Spats Food and Spirits, Nicholas Kapheim, Agent, located at 733 W College Ave, on August 3-6, 2023 for Mile of Music, contingent upon approval from the Finance and Health departments.

Attachments: [Spats S&L.pdf](#)

Legislative History

7/26/23 Safety and Licensing Committee recommended for approval

[23-0884](#) Class "B" Beer and "Class C" Wine application for Dairyland Brewing Co LLC d/b/a Dairyland Brew Pub, Dorri Schmidt, Agent, located at 1216 E Wisconsin Ave, contingent upon approval from Finance, Fire, Health and Inspections departments.

Attachments: [Dairyland Brew Pub.pdf](#)

Legislative History

7/26/23 Safety and Licensing Committee recommended for approval

[23-0900](#) Class "B" Beer and "Class C" Wine License Permanent Premise Amendment application for All Tied Up Floral Cafe LLC d/b/a All Tied Up Floral Cafe, Aaron Phillipson, Agent, located at 324 E College Ave, contingent upon approval from all departments.

Attachments: [All Tied Up Floral Cafe S&L.pdf](#)

Legislative History

7/26/23 Safety and Licensing Committee recommended for approval

[23-0908](#) Mobile Home Park License Application for Fox Valley Estates, Moore Enterprises, Inc., located at 106 Primrose Lane, contingent on approval from the Police, Inspections, Community Development and Finance departments.

Attachments: [Fox Valley Estates.pdf](#)

Legislative History

7/26/23 Safety and Licensing Committee recommended for approval

[23-0917](#) Class "B" Beer and "Class C" Wine License Change of Agent application for Wild River Cafe LLC d/b/a Wild River Cafe, Hanna Lonsway, New Agent, located at 425 W Water St Suite 100, contingent upon approval from the Police Department.

Attachments: [Hanna Lonsway S&L.pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/26/23 | Safety and Licensing Committee | recommended for approval |
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3. MINUTES OF THE CITY PLAN COMMISSION

[23-0877](#) Request to approve the Southpoint Commerce Park Plat No. 4 Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report (Associated with File #23-0904)

Attachments: [StaffReport_SouthpointCommerceParkPlat4_PreliminaryPlat_For7-26-23.pdf](#)

Legislative History

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|---------|----------------------|--------------------------|
| 7/26/23 | City Plan Commission | recommended for approval |
|---------|----------------------|--------------------------|

[23-0904](#) Resolution #8-R-23 Creating Appleton Conservancy Park (Taken up under Consolidated Action Items)

Attachments: [#8-R-23 Appleton Conservancy Park Resolution .pdf](#)

Legislative History

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|---------|----------------------|--------------------------|
| 7/26/23 | City Plan Commission | recommended for approval |
|---------|----------------------|--------------------------|

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[23-0903](#) Resolution #8-R-23 Creating Appleton Conservancy Park (Taken up under Consolidated Action Items)

Attachments: [#8-R-23 Appleton Conservancy Park Resolution .pdf](#)

Legislative History

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|---------|--------------------------------|--------------------------|
| 7/24/23 | Parks and Recreation Committee | recommended for approval |
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5. MINUTES OF THE FINANCE COMMITTEE

[23-0919](#) Request to award Unit DD-23 Repair and Maintenance for Green, Red, and Yellow Parking Ramps to Restoration Systems, Inc. in the amount of \$689,825 with a 1.5% contingency of \$10,175 for a project total not to exceed \$700,000

Attachments: [DD-23 Contract Award Form and Bid Tabs.pdf](#)

[23-0853](#) Riverside Cemetery Association reimbursement request for maintenance of Veteran graves

Attachments: [Grave Reimbursement 2022-2023 1-1.pdf](#)

[Copy of Military Report 2022-2023.pdf](#)

[VETERANS JULY 2022 - JUNE 2023.pdf](#)

Legislative History

7/24/23 Finance Committee recommended for approval

[23-0896](#) Request to award the City of Appleton's 2023 MSB CEA Shop HVAC Replacement Project contract to Southport Engineered Systems in the amount of \$664,550 with an 8% contingency of \$53,164 for a project total not to exceed \$717,714.

Attachments: [2023 AWWTP MSB Shop HVAC Replacement Project.pdf](#)

Legislative History

7/24/23 Finance Committee recommended for approval

[23-0901](#) Resolution #7-R-23 - Local Government Funding Legislation Resolution Expressing Support for Wisconsin Act 12

Attachments: [#7-R-23 Local Govt Funding Legislation Support.pdf](#)

[Substituted Resolution #7-R-23.pdf](#)

Legislative History

7/24/23 Finance Committee recommended for approval

Fenton makes motion to amend by substitution.

Seconded by VanZeeland.

Discussed.

Vote to approve amendment 3-2 (Firkus & Hartzheim). Amendment Approved.

[23-0907](#) St. Joseph's Cemetery reimbursement request for maintenance of Veteran graves

Attachments: [St. Joesph Cemetery Reimbursement.pdf](#)

Legislative History

7/24/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[23-0882](#) Request to approve a variance to the Deed Restrictions and Covenants to allow for an approximately 3,120 square foot truck maintenance facility on the approximately 16 acres of the approximately total 30 acres under contract for Lot 26 (Tax Id #31-9-5712-26), Lot 27 (Tax Id #31-9-5712-27), Lot 28 (Tax Id #31-9-5712-28) and Lot 29 (Tax Id #31-9-5712-29) Southpoint Commerce Park Plat No. 3 and Tax Id #31-9-5712-00 for Hayden Properties, LLC (an entity of F Street Development)

Attachments: [Hayden Properties LLC Variance Request Memo 7-26-23.pdf](#)
[Variance Request Email From F Street 7-13-23.pdf](#)
[C1.0 SITE PLAN \(R3-FP\) _Hayden Properties Request.pdf](#)
[C1.1 OVERALL SITE PLAN \(R3-FP\) _Hayden Properties Request.pdf](#)
[SPCP Deed Restrictions.pdf](#)
[F Street Subject Area Map.pdf](#)

Legislative History

7/26/23 Community & Economic recommended for approval
Development Committee

[23-0883](#) Request to amend the Development Agreement with 318 College Ave LLC to extend the completion date for a period of an additional six (6) months for improvements and redevelopment of the property located at 318 W. College Avenue (the Park Central Property) in Tax Increment Financing District No. 11

Attachments: [318 College Ave LLC DA Extension Memo 7-26-23.pdf](#)
[Request from 318 College Ave LLC to Amend DA 7-18-23.pdf](#)
[Park Central - Dev Agr 1st Amendment RECORDED.pdf](#)
[Park Central - Dev Agrm - RECORDED.pdf](#)

Legislative History

7/26/23 Community & Economic recommended for approval
Development Committee

[23-0905](#) Resolution #8-R-23 Creating Appleton Conservancy Park
(Taken up under Consolidated Action Items)

Attachments: [#8-R-23 Appleton Conservancy Park Resolution .pdf](#)

Legislative History

7/26/23 Community & Economic recommended for approval
Development Committee

7. MINUTES OF THE UTILITIES COMMITTEE

[23-0895](#) Amend 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$55,000.

Attachments: [2023A SWM Plan Review BC Amendment Memo Util Cmte.pdf](#)

Legislative History

7/25/23 Utilities Committee recommended for approval

[23-0910](#) Adopt the Proposed Revised Reid Golf Course and Appleton Memorial Park Stormwater Utility Agreements for Stormwater Ponds.

Attachments: [DPW AMP and Reid Stormwater Pond Utility Agreements.pdf](#)

Legislative History

7/25/23 Utilities Committee recommended for approval

[23-0911](#) Award Contract to Fiberglass Solutions, Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Relining Services in the amount of \$24,262 plus a 15% contingency of \$3,639 for a total not to exceed of \$27,901.

Attachments: [230720_UC Memo_FiberglassTank_RelineContractAward \(003\).pdf](#)

Legislative History

7/25/23 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0915](#) Recommendation to Award Website CMS to Revize.

Attachments: [2023 Recommendation to Award Website CMS to Revize.pdf](#)

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

[23-0922](#) Consolidated Action Items: Appleton Conservancy Park Resolution #8-R-23

23-0903 Parks & Recreation Committee

23-0904 City Plan Commission

23-0905 Community & Economic Development Committee

N. ITEMS HELD

- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.