



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 6/08/2020

RE: Action: Award the "2020 Fire Station Flooring Project" to D&M interiors in the amount of \$39,083 with a contingency of 5% not to exceed \$41,036.

Action: Award the "2020 Fire Station #6 Classroom Furniture Project" to Nordon Business Environments in the amount of \$26,199.50.

Action: Approve balance transfer of \$6,036 from the "2020 Fire Station #6 Classroom Room Furniture Project" to "2020 Fire Station Flooring Project."

The 2020 Capital Improvement Plan includes \$35,000 to replace flooring and \$35,000 to upgrade furniture at Fire Station #6. Upon receiving proposals, flooring came in higher and furniture was lower than budgeted, but both projects do fit into the budget, thus a budget transfer from the furniture budget is requested to fully fund the flooring budget.

The proposals for the flooring were received as follows:

D&M Interiors	\$39,083
HJ Martin	\$40,265
Maco's	\$40,846

The proposal for the furniture is as follows:

Nordon \$26,200 (competitive government purchasing alliance contract).

Total: \$65,283

We are requesting a balance transfer from the 2020 Fire Station #6 Classroom Furniture Project to the Fire Station Flooring project in the amount of \$6,036. This will allow us to fully fund the flooring replacement.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.