

**RECRUITMENT STATUS REPORT
UPDATES THRU 12-6-13**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	PT Service Person	DPW	7/15/13	7/10/13	1	Medical pending
	Operator I – Sanitation	DPW	1/6/14	12/2/13	1	Retirement of Bruce Beach Application deadline 12/15/13
	Operator II – Water Construction	DPW	12/2/13	11/11/13	1	Interviews 12/6/13
	Operator I – Street	DPW	12/6/13	12/2/13	1	Resignation of Brandon Powell Application deadline date 12/15/13
	5 th Floor Customer Service PT (.5FTE)	DPW	Added in 2014 Budget	Added in 2014 Budget	1	Application deadline 12/8/13
	Laborer - .5 FTE – Container Maintenance	DPW	Added in 2014 Budget	Added in 2014 Budget	1	Opening process in February 2014 Will use existing staff to fill container maintenance. Will use .5 to fill yard site
	Facilities Worker	PRFM	1/3/14	Re-org to change pending	1	Retirement of Gary Burmeister
	Golf Course Superintendent	PRFM	1/3/14	Re-org to change pending	1	Retirement of Doug DeVries
	PT Communication Technician	VT	12/1/13	12/2/13	1	Internal job posting down on 12/9/13
JAY	Police Officer	Police	1/14/13	11/13/13 – Budget adoption	1 + Elig. List	One conditional offer extended Over hire being proposed
	Lead CSO	Police	9/12/13 11/1/13	9/12/13 11/13/13 – Budget adoption	2	Fitness test date being rescheduled
	Crossing Guard	Police	NA	10/23/13	3 + Elig. List	Backgrounds pending
	Fire Fighter	Fire	NA	NA	Establish Elig. List	Currently defining process

TOTAL POSITIONS OPEN = 15 TOTAL ELIGIBILITY LISTS = 3

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status

TOTAL POSITIONS ON HOLD = 0 TOTAL ELIGIBILITY LISTS = 0