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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: September 20, 2021

RE: Action Item: Award Design, Engineering, and Permitting Services for the WE Energies Trail to KL Engineering for a contract amount of \$134,912.58.

The 2021 Parks, Recreation and Facilities Management Department Capital Improvement Projects Fund includes funding for design, engineering, and permitting for the WE Energies Trail. There will be 1.6 miles of off-road trail developed under the WE Energies power lines starting at Oneida Street and ending at Woodland Park/Horizons Elementary School. Additionally, another half mile of supplemental wayfinding and route signage along Schaefer Circle connecting to Lake Park Road is also included in the project. The estimated cost of the project is \$1,200,000. Federal DOT TAP funding will cover \$516,292 with the City's funding covering the remaining \$683,708. Final design of the project is estimated to be finished in 2023 with construction completed in 2024.

The proposed trail development is identified in the following documents: City of Appleton Trails Master Plan, PRFMD Comprehensive Outdoor Recreation Plan, 5-Year Bike Lane and Trail Plan, City of Appleton Transportation Plan, City of Appleton Comprehensive Plan, and the East Central Wisconsin Regional Planning Commission Bicycle and Pedestrian Plan.

Two requests for qualification (RFQ) proposals were submitted for the design, engineering, and permitting of the WE Energies Trail. Firms were evaluated for relevant WisDOT non-traditional experience, past utility corridor projects, project team, project understanding, and project schedule. Below is the pricing received from the RFQ proposals.

<u>Company</u>	<u>Proposal Costs</u>
KL Engineering	\$134,912.58
EXP	\$128,000.00

KL Engineering has more experience with WisDOT non-traditional trail projects with numerous projects being within WE Energies corridors. KL Engineering has proven to be proficient in WisDOT design submittals, WE Energies coordination, transportation management plans, design study reports, WisDOT PS&E documents, WisDNR permitting, Section 106 archeology and state historical permitting, WisDOT utility process, and WisDOT highway permitting.

KL Engineering was determined to be the most experienced firm for the scope of work for the WE Energies Trail Project. It is the recommendation of the Parks, Recreation and Facilities Management Department to execute a contract with KL Engineering in the amount of \$134,912.58.

Please feel free to contact me at 832-5572 or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions or comments.