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Department of Utilities  
Wastewater Treatment Plant  
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**To:** Chairperson Brad Firkus and Members of the Finance Committee

**From:** Chris Stempa, Utilities Director

**CC:** Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** March 6, 2024

**Re: Information: Change Order #4 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$15,629 resulting in a decrease in contingency from \$755,297 to \$739,668**

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**BACKGROUND:**

On December 7, 2022, Common Council approved a contract for the Appleton Wastewater Treatment Plant (AWWTP) Phase I Belt Filter Press Equipment Upgrades Project to Staab Construction in the amount of \$5,063,000 with 15% contingency of \$759,450 for a project total not to exceed \$5,822,450. The change order tasks summarized within Table 1 represent work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

**CHANGE ORDER #4**

Change Order #4 reflects the labor and material costs demolish the existing sludge grinder system in lower level of V-Building, replace two (2) 8-inch plug valves on inlet to digested sludge, demolish fume hood over polymer area, and change the motorized dampener to a grill, and provide a differential pressure transmitter. A \$1,782 credit was provided to forgo demolition of piping and providing new HWS/HWR piping to heater within the former loadout scale room.

**Table 1: Change Order (CO) Summary**

<b>CO#</b>	<b>Cost</b>	<b>Description</b>
CO#1	-\$22,725	Cost for filtrate pipe, credits for reusing aluminum grating, elimination of 4 plug valves, and drainpipe material change
CO#2	\$6,625	Costs for Martin tensioner, temperature control module, relocation of BFP control panels, and credit for elimination of conveyor pan.
CO#3	\$20,253	Costs for hoist removal, installation of seven lintels to support new HVAC ductwork, demo of waste pipe and flow meter, RFE line extension and installation of nine flush connections for new BFP pumps. Deducts provided for the elimination of the 1-inch diameter flush connection copper piping and electrical feeder panel.
<b>CO#4</b>	<b>\$15,629</b>	<b>Demo grinder pump, concrete base, ductile iron pipe, and electrical Credit (\$1,782) to forgo heater/piping removal in former truck scale room</b>

**Total            \$19,782**

The \$19,782 through Change Order #4 represents 2.6% of the original \$759,450 of approved contingency. Project final completion is currently projected to occur in June 2024.

Please contact me at 920-832-5945 if you have any questions or require additional information regarding this project.