



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, October 8, 2019

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

3. Approval of minutes from previous meeting

[19-1446](#)

Approval of the September 24, 2019 Utilities Committee Meeting Minutes.

**Attachments:** [September 24, 2019 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

4. **Public Hearings/Appearances**

[19-1450](#)

Water System Distribution Master Plan Update presentation by AECOM.

**Attachments:** [Revised Executive Summary 10\\_3\\_19.pdf](#)

*Update given by AECOM.*

5. **Action Items**

[19-1447](#)

Amend 2019J Stormwater Consulting Services Contract for Phase I Final Design and Construction documents and 2019 Construction Related Services (CRS) for Spartan Drive with Brown and Caldwell (BC) in an amount not to exceed \$36,540.

**Attachments:** [2019J Spartan Phase I final design BC Amendment Memo.pdf](#)

**Otis moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

[19-1451](#)

Anticipated award of contract for Unit N-19 Spot Repairs, Protruding Tap and Mineral Deposit Removal (Bids to be opened on Monday, October 7, 2019.)

**Attachments:** [Unit N-19.pdf](#)

*Approved as amended to "Award of contract for Unit N-19 Spot Repairs, Protruding Tap and Mineral Deposit Removal to Hydro-Klean, LLC in an amount not to exceed \$141,000".*

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

## 6. Information Items

[19-1470](#)

Recent Precipitation Events and Impacts to DPW and AWWTP.

*This item was discussed.*

[19-1448](#)

2020 Department of Utilities Budget Review

*This item was reviewed.*

[19-1449](#)

2020 Department of Public Works Budget Review

*This item was reviewed.*

## 7. Adjournment

**Firkus moved, seconded by Otis, that the Utilities Committee Meeting be adjourned at 6:07 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed