



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, July 30, 2019

5:00 PM

Council Chambers, 6th Floor

Rescheduled from 7-23-19

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 3 - Meltzer, Reed and Firkus

3. Approval of minutes from previous meeting

[19-1090](#)

Approval of the July 16, 2019 Utilities Committee Meeting Minutes.

Attachments: [July 16, 2019 Utilities Committee Meeting Minutes](#)

**Reed moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Reed and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1091](#)

Fourth Amendment to the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$15,000 for a total contract amount not to exceed \$132,500.

Attachments: [2018A SWM Plan Review Fourth Amendment Memo Util Cmte.pdf](#)

Reed moved, seconded by Firkus, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Reed and Firkus

[19-1092](#)

Approve clarification language to Sanitary Lateral Repair Policy.

Attachments: [Proposed clarification to Sanitary Lateral Repair Policy.pdf](#)

Reed moved, seconded by Firkus, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Reed and Firkus

6. Information Items

[19-1096](#)

PFAS Monitoring Request for Municipal Wastewater Treatment Facilities with Industrial Pretreatment Programs or Users expected to be PFAS Sources.

Attachments: [PFAS Monitoring Request.pdf](#)

This item was discussed.

[19-1093](#)

Department of Utilities 2019 Mid-Year Performance Reviews

Attachments: [Utilities 2019 Mid-Year Performance Reviews.pdf](#)

The reports were reviewed.

[19-1094](#)

Department of Public Works 2019 Mid-Year Performance Reviews

Attachments: [DPW 2019 Mid-Year Performance Reviews.pdf](#)

The reports were reviewed.

[19-1095](#)

Monthly Reports for April, May, June 2019:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report

- Water Treatment Facility Synopsis

- Water Distribution and Meter Team Monthly Report - June

Attachments: [2019 Q2 AWWTP Synopsis and Receiving Station Revenue Report.pdf](#)
[2019 Q2 AWTF Synopsis.pdf](#)
[Watermain Break Report - June 2019.pdf](#)

The reports were reviewed.

7. Adjournment

Reed moved, seconded by Firkus, that the Utilities Committee be adjourned at 5:17 p.m. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Reed and Firkus