



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Community Development Committee

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Wednesday, October 9, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Chair Hartzheim called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith

*Others present:*

*Victoria Drehmel, Code Compliance Inspector*

4. Approval of minutes from previous meeting

[24-1289](#)

CDC Minutes from 8-28-24

**Attachments:** [CDC Minutes 8-28-24.pdf](#)

Jones moved, seconded by Wolff, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

**Aye:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith

5. Public Hearing/Appearances

6. Action Items

[24-1290](#)

Request to approve proposed text amendments to the Municipal Code Chapter 4 Buildings, Section 4-66(a) and (b), as identified in the attached document

**Attachments:** [Chapter 4 Buildings Sec 4-66 Draft Text Amendments Strikeout For10-9-24.pdf](#)

*Proceeds to Council on November 6, 2024.*

**Jones moved, seconded by Wolff, that the proposed Municipal Code text amendments be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith

[24-1291](#)

Request to approve proposed text amendments to the Municipal Code Chapter 4 Buildings, Section 4-241, as identified in the attached document

**Attachments:** [Chapter 4 Buildings Sec 4-241 Draft Text Amendments Strikeout For10-9-24.pdf](#)

*Proceeds to Council on November 6, 2024.*

**Jones moved, seconded by Wolff, that the proposed Municipal Code text amendments be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith

[24-1292](#)

Request to approve proposed text amendments to the Municipal Code Chapter 4 Buildings, Section 4-546(a), as identified in the attached document

**Attachments:** [Chapter 4 Buildings Sec 4-546 Draft Text Amendments Strikeout For10-9-24.pdf](#)

*Proceeds to Council on November 6, 2024.*

**Wolff moved, seconded by Jones, that the proposed Municipal Code text amendments be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith

## 7. Information Items

[24-1293](#)

Inspection Division Permit Summary Reports Ending 8-31-24 and 9-30-24

**Attachments:** [Inspections Permit Report August 2024.pdf](#)  
[Inspections Permit Report September 2024.pdf](#)

This item was presented.

[24-1294](#)

2025 Community Development Department Budget

**Attachments:** [2025 Community Development.pdf](#)  
[2025 Community Development Grants.pdf](#)  
[2025 Ind Park Land Capital Projects Fund.pdf](#)  
[2025 Community Devel Capital Projects Fund.pdf](#)  
[2025 TIF 3.pdf](#)  
[2025 TIF 6.pdf](#)  
[2025 TIF 7.pdf](#)  
[2025 TIF 8.pdf](#)  
[2025 TIF 9.pdf](#)  
[2025 TIF 10.pdf](#)  
[2025 TIF 11.pdf](#)  
[2025 TIF 12.pdf](#)  
[2025 TIF 13.pdf](#)

This item was presented and discussed.

## 8. Adjournment

Jones moved, seconded by Wolff, that the meeting be adjourned at 4:42 p.m.  
Roll Call. Motion carried by the following vote:

**Aye:** 4 - Hartzheim, Jones, Siebers and Wolff

**Excused:** 1 - Smith