

MINUTES - FOX CITIES TRANSIT COMMISSION

April 27, 2016

Commissioners Present

Chairperson Chuck Rundquist
Vice Chairperson Kyle Lobner
Bob Buckingham
Carol Kasimor
Carolyn Mewhorter
George Dearborn
Jeff McCabe
Joel Gregozeski
Linda Stoll
Aldersperson Matthew Reed
Sonia Barham
Trish Nau

Commissioners Excused

Bruce Sherman
Rick Detienne
Travis Parish

Valley Transit Staff

Daniel Sandmeier, Interim General Manager
Debra Ebben, Administrative Services
Manager
Nikki Voelzke, Community Relations
Specialist
Amy Erickson, Paratransit Coordinator
Lisa Laughlin, Communications Technician

Others Present

Emily Truman, Assistant City Attorney

Chairperson Chuck Rundquist called the meeting to order at 3:00 p.m.

There was a brief introduction of the new commission member, Aldersperson Matthew Reed.

APPROVAL OF MINUTES

There being no question or corrections to the minutes of the March 23, 2016 meeting, Commissioner George Dearborn moved that the minutes be approved which was seconded by Commissioner Linda Stoll. The minutes were approved (10/0).

Commissioner Carol Kasimor arrived at 3:03 p.m.

ACTION ITEMS

Election of Chair and Vice-Chair, Meeting Date and Time, Designate Daniel Sandmeier as the Contact Person for the Commission

Chuck Rundquist was elected Chair and Kyle Lobner was elected Vice-Chair. The meeting date will remain the 4th Wednesday of the month at 3:00 p.m. The designated contact person will be Daniel Sandmeier, Interim General Manager.

Commissioner Joel Gregozeski arrived at 3:06 p.m.

Approval of Payments

Administrative Services Manager, Deb Ebben presented the check register for the period 03/16/16 through 04/16/16. There being no questions or discussion of the items on the check register, a motion was made by Commissioner Kyle Lobner and seconded by Commissioner Trish Nau to accept the payments 03/16/16 through 04/16/16. The motion carried (12/0).

Termination of Call-A-Ride Program

Paratransit Coordinator, Amy Erickson presented the proposed termination of the Call-A-Ride Program. A motion was made by Commissioner Carolyn Mewhorter and seconded by

Commissioner Linda Stoll to terminate the Call-A-Ride Program. The motion carried (12/0).

Approve Addendum to Fox Valley Technical College Student Pass Contract

Ms. Ebben presented the addendum to the Fox Valley Technical College Student Pass Contract for approval. The costs to Fox Valley Technical College will remain at the same level for 2016 due to a flat enrollment. A motion was made by Commissioner Joel Gregozeski and seconded by Commissioner Bob Buckingham to approve the addendum to Fox Valley Technical College Student Pass Program. The motion carried (12/0).

Approval of Title VI Program

Community Relations Specialist, Nikki Voelzke gave a brief overview of Valley Transit's Title VI Program. After some brief discussion to clarify what is covered under Title VI a motion was made by Commissioner Kyle Lobner and seconded by Commissioner George Dearborn to approve the Title VI Program. The motion carried (12/0).

INFORMATION ITEMS

2015 4th Quarter Dashboard (KPI)

Interim General Manager, Daniel Sandmeier presented the 2015 4th quarter dashboard and gave a brief synopsis of each category. There were discussions and suggested changes to the dashboard information to make the dashboard a better tool for Valley Transit and the Commissioners.

Route 20 Construction Detour

Mr. Sandmeier reported that at this time the route 20 detour is working well and Valley Transit will not have to hire additional help during the construction.

Octoberfest Fare Increase

Mr. Sandmeier opened a discussion regarding a fare increase for the 2016 Octoberfest. He reported that he has met with the staff at Valley Transit and they are recommending leaving the fare at 25¢ per person per ride. Mr. Sandmeier stated that if the fare was quadrupled it would not be able to pay for the advertising, goodwill and exposure that Valley Transit obtains during Octoberfest. This discussion will be continued at the next meeting.

Route 12 Expansion

Commissioner Bob Buckingham brought to the meeting some of the future expansion plans in the Town of Grand Chute. Mr. Sandmeier said that there would need be a study of time, mileage and costs before any expansion could occur.

March Ridership and Revenue

Interim General Manager, Daniel Sandmeier reported that the March Ridership was following national trends with lower ridership. In an attempt to increase ridership, route 16 is being detoured to go pass North High School.

March Financials

Ms. Ebben reported that Valley Transit remains under budget in both revenue and expenses.

Legislative Update

Mr. Sandmeier recently traveled to Washington, D.C. with the WURTA Annual Delegation in partnership with APTA's Legislative Focus Week where all the systems come to talk about their

needs. The group restressed the terrible shape of America's capital programs and infrastructure.

Ms. Voelzke traveled to Madison to an informational legislative session, again stressing the capital needs of transit systems in the state.

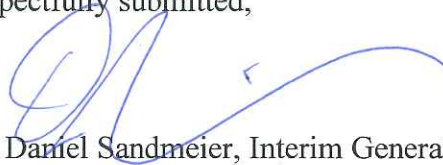
Pending Items

Commissioner George Dearborn has requested a discussion to redirect route 41 through the Village of Fox Crossing.

ADJOURNMENT

The next meeting will be held on Wednesday, May 25, 2016 at 3:00 p.m. The meeting adjourned at 4:08 p.m.

Respectfully submitted,



Mr. Daniel Sandmeier, Interim General Manager