



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, June 26, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

4. Approval of minutes from previous meeting

[23-0770](#)

June 12, 2023 and June 19, 2023 Finance Committee Minutes

Attachments: [MeetingMinutes Jun-12-2023.pdf](#)

[MeetingMinutes Jun-19-2023.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0772](#)

Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments.

Attachments: [Memo SDWLP Application Resolution.pdf](#)
[CensusTracts.pdf](#)
[Resolution - Intent to Reimburse.pdf](#)

Van Zeeland moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[23-0773](#)

Request to reject bid from Kiefer U.S.A. for the 2023 Memorial Park Miracle League Field Resurfacing Project.

Attachments: [2023 Memorial Park Miracle League Field Resurfacing Project \(Reject Bids\).pdf](#)

Croatt moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[23-0777](#)

Request to award the City of Appleton's 2023 Dance Studio Flooring contract to CMG Flooring, in the amount of \$65,943 with a contingency of \$10,000 for a project total not to exceed \$75,943, along with the following budget amendment:

2023 City Hall Elevator Project	- \$100,000
2023 Dance Studio Move/Construction	+ \$100,000

To record costs related to the Dance Studio relocation project (2/3 vote of Council required)

Attachments: [2023 Dance Studio Floor.pdf](#)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[23-0771](#)

CEA Review Committee Report

Attachments: [CEA Minutes 6-12-23.pdf](#)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

7. Information Items

[23-0774](#)

The following 2023 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Hazardous Materials Fund

Haz Mat: Miscellaneous State Aids	+ \$11,900
Haz Mat: Training & Conferences	+ \$11,900

To record receipt of a 2022 HMEP Core & Specialized HazMat Training Grant for an Emerging Threats and Batteries class provided earlier this year

General Fund - Fire

Fire Suppression: Miscellaneous Equipment	+ \$12,697
Fire Suppression: Donations & Memorials	+ \$12,697

To record receipt of a 2023 Elevate Communities grant for a gas meter that uses laser technology to provide fast and accurate readings at distances up to 100 feet from the area of the plume

This Presentation was received and filed

[23-0776](#)

Contract Change Order No. 2 to contract 72-22, Unit H-21 Redundant Raw Water Line for changes in field conditions in the amount of \$30,450.29 resulting in a reduction in contingency from \$475,000 to \$444,549.71. Overall contract amount remains unchanged.

Attachments: [Unit H-21 Change Order No 2 rev.pdf](#)

This Presentation was received and filed

8. Adjournment

Croatt moved, seconded by Van Zeeland, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton