




CITY OF APPLETON

FIRE DEPARTMENT

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MEMORANDUM

August 23, 2023

To: Safety & Licensing Committee and Common Council
 From: Jeremy Hansen, Fire Chief
 Cc: Ryan Weyers, Deputy Chief
 Re: Request Approval to Purchase Radio Equipment from Recommended Vendor

Last August, the Appleton Department (AFD) was awarded \$1,807,911.80 for a regional Assistance to Firefighter Grant. AFD is the host agency in the regional effort to replace portable radios. The following Fire/EMS departments are included in the grant: Little Chute, Town of Vandebroek/Kaukauna, City of Kaukauna, Freedom, Kimberly, Ellington, Seymour City, Rural, and Rescue, Buchanan, Dale, Bear Creek, Combined Locks, Greenville, Appleton Airport, Hortonville/Hortonia, and Grand Chute.

AFD along with Outagamie County Fire Department partners put together a subcommittee to score and select a portable radio to be purchased. The process included vendor presentations, hands-on application, and the sealed quote submittal. On June 9, 2023, a request for quotes (RFQ) was sent out. Vendor quotes were due on July 10, 2023. We had two vendors submit a quote. The sealed quotes provided by the vendors were disseminated to the subcommittee to score. Six fire department, including career, combination, and volunteer organizations, independently scored the quotes. After the scoring was completed the subcommittee unanimously selected Motorola (Baycom) as the preferred portable radio and vendor. Here is the scoring chart:

Request for Quotation Scoring for Portable Radio Project																	
	Intent 5 Points		General 10 Points		Acceptable 10 Points		Quantities 5 Points		Delivery 5 Points		Product Sample 5 Points		Portable Radio 10 Points		Collar 10 Points		
Scorer	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	
1	5	5	10	10	10	10	5	5	5	5	5	5	10	10	5	10	
2	5	5	10	10	10	10	5	5	5	5	5	5	5	10	5	10	
3	5	5	10	10	9	10	10	10	5	5	0	0	8	10	10	10	
4	5	5	10	10	10	10	3	5	5	5	0	0	8	5	10	8	
5	5	5	10	10	10	10	5	5	5	5	5	5	10	10	5	10	
6	5	5	10	10	10	10	5	5	5	5	5	5	10	5	10	10	
	Battery 20 Points		Charger 10 Points		Trade-In 10 Points		Warranty 5 Points		Service & Repair 5 Points		Multi-Year Price 20 Points		Overall Total 130 Points				
Scorer	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson	Baycom	Nielson			
1	20	10	10	10	9	10	1	5	5	5	20	0	120	100			
2	20	10	10	10	10	10	2	5	5	5	20	5	117	105			
3	20	10	10	10	5	5	3	5	5	5	5	5	105	100			
4	15	7	7	5	4	5	2	5	5	5	15	5	99	80			
5	10	10	10	5	5	5	0	5	5	0	20	0	105	85			
6	20	5	10	10	10	10	5	5	5	5	20	20	130	110			
													Total:	113	97		

We are requesting approval to purchase the radio equipment through Motorola (Baycom).

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you for your consideration.