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Department of Utilities
Water Treatment Facility
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TO: Chairperson Lobner and Members of the CEA Review Committee

FROM: Chris Shaw, Utilities Director

DATE: March 19, 2021

RE: *Request to upgrade Pick-Up Truck #1521 to Four Wheel Drive in 2022*

The Department of Utilities, Water Division, is requesting approval to upgrade pickup truck #1521 when it becomes due for replacement in 2022. The upgrade replacement request is for a full size, extended cab, four-wheel drive (4WD) pickup. The current vehicle is a 2010 rear wheel drive vehicle. It should be noted that Vehicle #1521 had replaced a full size, 4WD vehicle. At the time, the replacement to a 2WD vehicle was justified as an attempt to reduce operating and replacement costs.

The Water Utility would like to return to a full size, 4WD vehicle for several reasons. First, the utility is a 24 x 7 operation that requires maintenance activities to the satellite facilities (e.g., Lake Station, water towers, booster pump stations, PRVs, etc.) regardless of road conditions. Second, the maintenance staff are reluctant to use this vehicle during any snow event based on a lack of traction and control. Third, if purchased, the vehicle would be available for daily city-wide sampling events.

The estimated additional cost to replace truck #1521 with a 4WD replacement is \$3,300. The Utilities Water Division is requesting to use the funds from #1508 to pay for the upgrade to #1521.

Thank you for your consideration of this matter.