



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/9/20

RE: Action: Award the City of Appleton "2020 Park Pavilion HVAC Upgrades" contract to J.F. Ahern Co. in the amount of \$68,900 with a contingency of \$1,100 for a project total not to exceed \$70,000.

The 2020 Capital Improvement Plan includes \$80,000 to upgrade HVAC equipment at Park Pavilions. Of that amount, \$10,000 has been utilized for design services leaving a balance of \$70,000 for construction. Construction includes replacing existing HVAC equipment at the Scheig Center and Pierce Park restroom building.

The Scheig Center HVAC equipment is original from 1996. Since 2013 when the City of Appleton took ownership of the Scheig Center, the Facilities Management division has experienced multiple HVAC equipment component failures. Equipment to be replaced include two furnaces, air cooled condensing units, and restroom exhaust fans.

The Pierce Park restroom building HVAC equipment is original from 2001. In recent years the Facilities Management division has experienced make up air unit components failing. Equipment to be replaced includes exhaust fan for the restrooms and make-up air unit to provide fresh air and heat to the restrooms and support rooms.

HVAC equipment has an average useful life of 15 years. Through preventive maintenance, the Facilities Management division has been able to extend the useful life of the equipment mentioned above. Having reliable HVAC equipment allows programs and events to utilize the Scheig Center and Pierce Park restroom building year round.

The Parks, Recreation and Facilities Management Department has solicited bids. A bid walk through was completed on February 18th with three contractors in attendance. Bids were received from two of the three contractors:

J.F. Ahern Co.	\$68,900
Sure-Fire, Inc.	\$70,500

It is the recommendation of the Parks, Recreation & Facilities Management Department to execute a contract with J.F. Ahern Co. in the amount of \$68,900 with a contingency of \$1,100 for a project total not to exceed \$70,000.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.