



November 9th, 2015

To: Fox Cities Transit Commission

From: Amy Erickson, Paratransit Coordinator/Operations Supervisor

**Subject: Approval to Extend Northern Winnebago Dial-a-Ride Service with Fox Valley Cab**

The Northern Winnebago Dial-a-Ride service is a demand responsive ambulatory transportation service designed for persons aged 60 and over who reside within the City of Neenah, City of Menasha, the Town of Menasha, or within the "Heritage Area" which consists of areas of the City of Appleton which lie within Winnebago County. Trips are provided at a reduced cost to persons who reside in these areas.

The Northern Winnebago Dial-a-Ride Service Contract with Fox Valley Cab expires on December 31<sup>st</sup>, 2015. The original contract was for three years beginning in 2011 through 2013, with two one-year options. Valley Transit exercised the second option year in 2015.

While reviewing the current Northern Winnebago Dial-a-Ride contract language, a few items were identified which require further investigation and may require some changes from what has previously been described. Our goal is to improve the functionality and efficiency of the service, along with possibly attracting more bidders. In order to provide enough time to gather information and revise the contract, Valley Transit is asking for a temporary Six (6) month extension.

Fox Valley Cab has agreed to continue to operate the Northern Winnebago Dial-a-Ride service under the existing contract through June 30<sup>th</sup>, 2016 to allow time for the RFP process to be completed and the appropriate approvals given.

**Recommendation: Approve Six (6) Month Temporary Extension of the Northern Winnebago Dial-a-Ride service with Fox Valley Cab.**