



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, October 25, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-1458](#) October 11, 2021 Finance Committee meeting minutes

Attachments: [MeetingMinutesOct-11-2021-10-28-07.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-1410](#) Request to approve the use of 2021 American Rescue Plan Act (ARPA) funds and approve the related 2021 Budget amendment:

ARPA Special Revenue Fund

Salaries	+\$ 900,000
Fringe Benefits	+\$ 270,000
Miscellaneous Supplies	+\$ 50,000
Medical/Lab Supplies	+\$ 300,000
Miscellaneous Equipment	+\$ 50,000
Consulting Services	+\$ 150,000
Contractor Fee	+\$1,000,000
Other Contracts & Obligations	+\$ 421,841
Grant Payments	+\$ 250,000
Capital Outlay	+\$2,000,000
Transfer Out - Parking Utility	+\$1,500,000
Federal Grants	+\$6,891,841

to record 2021 ARPA funds received and related expenditures (2/3 vote of Council required)

Attachments: [Finance Committee - ARPA Memo.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval

10/20/21 Common Council referred to the Finance Committee

[21-1459](#) Request to award Unit O-21 Stormwater Pond Sediment Removal and Disposal to Veit & Company, Inc in the amount of \$87,000 with a 5.8% contingency of \$5,000 for a project total not to exceed \$92,000

Attachments: [Award of Contract - Unit O-21.pdf](#)

[21-1460](#) Request to approve the following 2021 Budget amendment:

Facilities Management Capital Projects Fund

Ellen Kort Park Phase I Project	+\$750,645
Nelson River Crossing Project	- \$750,645

to reallocate excess budget funds from the Nelson River Crossing project to the Ellen Kort Park Phase I project (2/3 vote of Council required)

Attachments: [2021 Ellen Kort Park - Phase I .pdf](#)

[21-1461](#) Request to approve the following 2021 Budget amendment:

Facilities Management Capital Projects Fund

MSB Office Renovation Project	+\$ 40,000
Roof Replacement Project	- \$ 40,000

to reallocate excess budget funds from the roof replacement project to the MSB office renovation project (2/3 vote of Council required)

Attachments: [2021 Municipal Services Budget transfer.pdf](#)

6. Information Items

[21-1462](#) Contract 39-20 was awarded to EGI Mechanical, Inc for \$598,435 for WWTP HVAC Bldg A & S. Change orders were approved totaling \$38,511. Final contract amount is \$636,946. Payments issued to date total \$621,022.35. Request final payment of \$15,923.65

[21-1463](#) Contract 21-20 was awarded to Janke General Contractors for the 2020 Lawe Street Trestle Trail Project in the amount of \$1,305,205 with a contingency of \$130,521. Three change orders were issued in the amount of \$24,474 to remove additional railroad track, repair girders and abutments, and add rip rap. Payments to date total \$1,319,679.57. Request to issue the final contract payment of \$10,000.

[21-1464](#) Contract 82-20 was awarded to Radtke Contractors for \$288,260 with a contingency of \$11,740 for Rubyred Bridge. Change orders were

approved totaling \$2,500. Final contract amount is \$290,760 with a contingency of \$9,240. Payments issued to date total \$276,222. Request final payment of \$14,538

[21-1468](#) 2022 Risk Management Budget

Attachments: [2022 Risk Budget.pdf](#)

[21-1470](#) 2022 Facilities Management Budget

Attachments: [2022 Facilities Management Budget \(Finance Meeting\).pdf](#)

[21-1472](#) 2022 Legal Services Budget

Attachments: [2022 Legal Services Budget.pdf](#)

[21-1523](#) 2022 Finance Budget

Attachments: [2022 Finance Budget.pdf](#)

[21-1522](#) The following 2021 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Fire Department

Supplies - Protective Clothing	+\$ 12,500
Miscellaneous Equipment	+\$ 1,975
Travel & Training	+\$ 14,475

to utilize unused travel, training and tuition funds to purchase needed personal protective and other equipment

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.