



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Wednesday, October 12, 2022

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Roll call of membership

Present: 5 - Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 2 - Palm and Robins

*Others present:
Ryan Skaar, FOME
Hannah Skaar, FOME*

3. Approval of minutes from previous meeting

[22-1245](#)

City Plan Minutes from 9-28-22

Attachments: [City Plan Minutes 9-28-22.pdf](#)

**Fenton moved, seconded by Buetow, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 2 - Palm and Robins

4. Public Hearings/Appearances

[22-1246](#)

Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-1247)

Attachments: [ClassIIPublicHearingNoticeNewspaper_2821NBallardRd_SUP#11-22.pdf](#)
[PublicHearingNoticeNeighborhood_2821NBallardRd_SUP#11-22.pdf](#)

This public hearing was held, and Hannah Skaar stated she was present to answer any questions.

5. Action Items

[22-1247](#)

Request to approve Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_2821NBallardRd_SUP_For10-12-22.pdf](#)

Uitenbroek moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 2 - Palm and Robins

[22-1133](#)

Request to approve the Trail View Estates South 3 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_TrailViewEstatesSouth3_FinalPlat_For10-12-22.pdf](#)

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 2 - Palm and Robins

6. Information Items

7. Adjournment

Fenton moved, seconded by Buetow, that the meeting be adjourned at 3:38 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 2 - Palm and Robins