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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/11/2020

RE: Action: Award the City of Appleton's "MSB Garage HVAC Upgrades Project" contract to Great Lakes Mechanical, Inc. in the amount of \$819,780 with a contingency of 10% for a project total not to exceed \$901,758.

The 2020/2021 Capital Improvement Plan includes \$1,375,000 to make upgrades to the MSB Garage HVAC systems. Of that amount, \$46,245 has been allocated for construction oversight by our consulting engineer. The project includes replacing the Make-Up Air Units, Exhaust Fans, and Controls that service the MSB Garage Bay and Sanitation Bay. The current HVAC units are at the end of their useful life and are in need of replacement.

The bids were received as follows:

Great Lakes Mechanical, Inc. (low bid)	\$819,780
Southport Engineered Systems	\$916,210
B&P Mechanical	\$922,722
EGI Mechanical, Inc.	\$953,000
August Winter & Son, Inc.	\$962,800

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Great Lakes Mechanical, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Great Lakes Mechanical, Inc. in the amount of \$819,780 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.