

**RECRUITMENT STATUS REPORT
UPDATES THRU 1-9-15**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Operator I – Street	DPW	9/29/14	6/23/14	1	Interviews 2/3/15
	Engineering Technician	DPW	1/2/15	T.O. change pending	1	Retirement of Gary Pearce and Jerry Hollister
	Service Person – CEA	DPW	12/26/14	1/7/15	1	Resignation of Rob Lee Application deadline 1/18/15
	Water Operator	Utilities	12/22/14	12/22/14	1	Three candidates on eligibility list Dave Kelter starting 1/12/15
	Facilities Manager	PRFM	11/7/14	11/4/14	1	Retirement of Chris Bohne Application deadline 1/25/15
	Clubhouse Supervisor	PRFM	12/1/14	Approved via elimination of Golf Pro Contract	1	Kelvin Johnson starting 2/16/15
	Deputy Director - PRFM	PRFM	5/1/14	Approved with T.O. change on 12/17/14	1	Application deadline 1/25/15 Request for overhire pending. Target start 3/30/15
	Road Supervisor	VT	10/3/14	Approved T.O. Change 12/17/14	2	T.O. change approved 12/17/14 Application deadline date 1/18/15
	Assistant General Manager	VT	2/2/15	Pending	1	Resignation of Sal LaPuma
	PT Bus Driver Eligibility List	VT	Anticipated	Pending	Est. New Elig List	Application deadline 1/18/15
JAY	Police Officer	Police	1/8/15	12/2/14	1	Background pending on one candidate
	Fire Fighter	Fire	9/19/14	10/27/14	1	Panel interview dates 1/12/15, 1/13/15 and 1/14/15
	Administrative Assistant	Health	1/2/15	12/15/14	1	Britney Stobbe starting 1/5/15
	Network Services Supervisor	Library	1/2/15	12/16/14	1	Application deadline date 1/18/15
	Library Supervisor – Community Partnership	Library	1/16/15	12/16/14	1	Application deadline date 1/18/15
	Administrative Assistant (Half-time)	Health	1/5/15	Pending	1	Request to fill approval pending

TOTAL POSITIONS OPEN = 16 TOTAL ELIGIBILITY LISTS = 1

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
KIM	8 Month Engineering Technician	DPW	5/30/14	7/8/14 – to fill in spring 2015	1	Resignation of Josh Collien
JAY	Evidence Clerk	Police	1/5/15	Pending	1	Larissa Larsen accepted full-time position at Police. Request to fill pending

TOTAL POSITIONS ON HOLD = 2 TOTAL ELIGIBILITY LISTS = 0