



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, March 25, 2026

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Croatt called the meeting to order at 5:31 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Croatt, Fenton and Firkus

**Excused:** 2 - Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[26-0359](#)

Safety & Licensing Committee Minutes from 3/11/26

**Attachments:** [S&L Minutes 3.11.25.pdf](#)

**Fenton moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Croatt, Fenton and Firkus

**Excused:** 2 - Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

[26-0360](#)

Demerit Point Violation Appearance - Fratellos Waterfront Restaurant

**Attachments:** [Fratellos Demerit Pt Violation Letter.pdf](#)  
[Fratellos Handout 3.25.26.pdf](#)

*Jay & Heidi Supple addressed the committee*

[26-0361](#)

Demerit Point Violation Appearance - Appleton Yacht Club

**Attachments:** [Appleton Yacht Club Demerit Pt Violation Letter.pdf](#)  
[Appleton Yacht Club Response Letter.pdf](#)

[26-0362](#)

Demerit Point Violation Appearance - Topsy Turtle

**Attachments:** [Topsy Turtle Demerit Pt Violation Letter.pdf](#)*Suyash Goel addressed the committee*

## 6. Action Items

[26-0358](#)

Appeal of the Removal of Mac's Towing, LLC d/b/a Bob's Towing from the Appleton Police Department's Towing Rotating Call List.

**Attachments:** [Mac's Towing dba Bob's Towing Notice of Appeal.pdf](#)[APD Documentation 3.25.26.pdf](#)[Bob's Towing Documentation 3.25.26.pdf](#)*Recommendation to uphold the removal of Mac's Towing d/b/a Bob's Towing from APD's towing rotating call list.***Fenton moved, seconded by Firkus, to recommend that Appleton Police Department's removal of Mac's Towing d/b/a Bob's Towing from the rotating call list be upheld. Roll Call. Motion carried by the following vote:****Aye:** 3 - Croatt, Fenton and Firkus**Excused:** 2 - Hartzheim and Van Zeeland[26-0357](#)

Hammen Family Orchard &amp; Winery Full Service Retail Outlet Transfer Application for 2026 Appleton Farm Market: Saturdays from June 6 to October 17

**Attachments:** [AB-105 Hammen Winery Farm Market.pdf](#)**Fenton moved, seconded by Firkus, that the Full Service Retail Outlet Transfer Application be recommended for approval. Roll Call. Motion carried by the following vote:****Aye:** 3 - Croatt, Fenton and Firkus**Excused:** 2 - Hartzheim and Van Zeeland[26-0397](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Topsy Taco and Tequila Bar, Sarah Gregory, Agent, located at 129 S Memorial Dr, on May 3, 2026 from 9:00 a.m. to 9:00 p.m. for Cinco de Mayo block party event, contingent upon approval from the Fire, Inspections, and Public Works departments

**Attachments:** [Topsy Taco.Alcohol.PA.Temp.Cinco De Mayo.5.3.26 Redacted.pdf](#)**Firkus moved, seconded by Fenton, that the Temporary Premises Amendment be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Fenton and Firkus

**Excused:** 2 - Hartzheim and Van Zeeland

[26-0398](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S Memorial Dr, on May 3, 2026 from 9:00 a.m. to 9:00 p.m. for Cinco de Mayo block party event, contingent upon approval from the Fire, Inspections, and Public Works departments

**Attachments:** [Sangrias.Alcohol.PA.Temp.Cinco De Mayo.5.3.26 Redacted.pdf](#)

**Fenton moved, seconded by Firkus, that the Temporary Premises Amendment be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Fenton and Firkus

**Excused:** 2 - Hartzheim and Van Zeeland

## 7. Information Items

[26-0278](#)

AASD Truancy Ordinance Update

**Attachments:** [AASD Truancy Presentation.pdf](#)

[AASD Truancy Additional Slides 3.25.26.pdf](#)

*The following addressed the committee:*

*Greg Hartjes, AASD Superintendent*

*Stacey Nitka, AASD Attendance Coordinator*

*Stephanie Marta, AASD Attendance Coordinator*

[26-0388](#)

Fire Department 2025 Annual Report

**Attachments:** [2025 AFD Annual Report.pdf](#)

*The Fire Department 2025 Annual Report was held until the next scheduled meeting.*

[26-0366](#)

Police Department 2025 Annual Report

**Attachments:** [2025 APD Annual Report.pdf](#)

*The Police Department 2025 Annual Report was held until the next scheduled meeting.*

[26-0363](#)

Notification from Police of \$20,279 in joint funding has been allocated by the Edward Byrne Memorial Justice Assistance Grant (JAG) for Appleton and Outagamie

- [26-0364](#) Alcohol License Violation Convictions  
Dispense Alcohol to Minor
  - Newberry Mobil, 2811 E Newberry St
  - Northland Amoco, 800 E Northland Ave

- [26-0371](#) Special Events
  - No Kings 3, ESTHER, Specified Route, March 28th 2026
  - Palm Sunday Path Rally, ESTHER, Houdini Plaza, March 29th 2026
  - Run Away to the Bay, Run Away Shoes, Specified Route, April 11th 2026

- [26-0365](#) Director's Report
  - 1. City Clerk
  - 2. Fire Chief
  - 3. Police Chief
    - Traffic Report

**Attachments:** [Combined\\_Focus.pdf](#)

8. Adjournment

**Fenton moved, seconded by Firkus, that the meeting be adjourned at 7:30 p.m.  
Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Fenton and Firkus

**Excused:** 2 - Hartzheim and Van Zeeland