



# CITY OF APPLETON

## MEMORANDUM

**Date:** 5/22/25  
**To:** Municipal Services Committee  
**From:** Eric Lom, P.E., City Traffic Engineer  
**Subject:** Approve ordinance changes for parking at 1500 N Durkee St, by Kaleidoscope Academy  
(follow-up to a 6-month evaluation)

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In response to a series of complaints from nearby residents, the City's Traffic Section recently assessed a parking-related situation on the 1500 block of N. Durkee Street that generally consisted of semis blocking the roadway while loading and unloading at Kaleidoscope Academy. After working with the school district and the neighborhood, Traffic Section staff developed a solution and initiated an evaluation in 2024.

The evaluation generally included the creation of a *Loading Zone* on the east side of the block as a way of ensuring semis have a safe and legal place to load and unload.

This arrangement has had the desired effect, and we have not received any feedback from the community. Based on this, we recommend the changes be made permanent. To accomplish this, the following ordinance change is necessary:

1. **Create:** "Designate a Loading Zone from 6:00 a.m. to 1:00 p.m. on School Days on the east side of Durkee Street from Circle Street to a point 75 feet south of Circle Street."