



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: January 6, 2025
To: Municipal Services Committee
From: Laura Jungwirth, Director of Public Works
Peter Neuberger, City Engineer/Deputy Director of Public Works
Luke Vandenberg, Project Engineer
Subject: Award M-25 2025 Materials Testing & Contaminated Soils Contract to Westwood Infrastructure, Inc. in an amount not to exceed \$100,000

The Department of Public Works recommends award of the M-25 2025 Materials Testing & Contaminated Soils Contract to Westwood Infrastructure, Inc., (Westwood) in an amount not to exceed \$100,000.

In January 2024, DPW issued a Request for Proposals (RFP) to twelve consulting firms. Two proposals were received, and the Common Council approved DPW's recommendation to contract with Westwood for 2024 Materials Testing & Contaminated Soils consulting services. The 2024 award memo and Request for Proposals stated: *"With satisfactory performance by the selected consultant services may be negotiated with the selected consultant and approved by the Common Council on a yearly basis for an additional 4 years."* Based on the consistently high quality of work during 2024, staff recommends awarding to Westwood the 2025 contract as the second year of the approval.

Work under this contract includes the following primary tasks:

- Material testing for concrete, asphalt, and soils
- Contaminated material response, analysis, and permitting
- Styrene testing for cast in place pipe (CIPP)
- Environmental investigations
- Geotechnical investigations

Although the proposal included unit cost data, the actual work needed during the year is unknown at this time. Funding for this work is included in each individual budget (concrete, asphalt, sidewalk, sanitary, storm and water). Expenditures will be for actual services performed and may be less than the awarded amount. A contract amendment will be brought to committee at the appropriate time if additional funding is necessary.