



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Tuesday, April 18, 2023

6:00 PM

Council Chambers

Informal Organizational Meeting

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 6:00 p.m.

B. ROLL CALL OF ALDERPERSONS

Alderson Del Toro was excused at 8 p.m.

Present: 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt, Alderson Chad Doran and Mayor Jake Woodford

Excused: 1 - Alderson Vaya Jones

C. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

D. PROPOSED COUNCIL RULE CHANGES

[23-0400](#)

Rule 3. Order of Business

Ald. Siebers

Review subsection a. Invocation

Provide/discuss parameters for the Invocation

[23-0380](#)**Rule 4. Resolutions/Meeting Minutes***Ald. Meltzer & Ald. Wolff*

All Resolutions shall be submitted to the Council in writing. *(Add):*
Council members are encouraged to work with staff before introducing Resolutions in order to ensure that Resolutions are well-researched and ready for debate.

[23-0403](#)**Rule 4. Resolutions / Meeting Minutes***Ald. Del Toro*

*(Add:)***All resolutions submitted, will be made available to the entire council 48 hours prior to being read in. Council members may object to the introduction of a resolution based on the inclusion of false information, defamatory language or assumptions or language unbecoming of a public servant. The Mayor will decide if the resolution will be accepted into the record and distributed to committee for review and further discussion. The Mayor may also request the author modify the language to comply with the council rules.**

This Rule Change was withdrawn by the author.

[23-0381](#)**Rule 14. Call the Question***Ald. Doran*

Call the Question - The motion to call the question cannot be used when the speaker yields to another and then regains the floor. No member can call the question while speaking to the issue. Note: The motion to call the question is not debatable per Robert's Rules. The motion to call the previous question will be allowed during deliberations of the Committee of the Whole. At the time the question is called, the Chair will announce how many Alderpersons are in line to speak. (Add): **The question will be called only if 4/5ths of the members present approve.**

The author proposed a modification to this Rule Change.

Remove original proposed rule change sentence:

The question will be called only if 4/5ths of the members present approve.

Replace it with/Add: The opportunity to call the question will be allowed only if each member present has been given an opportunity to speak on the item for which the motion to call the question has been requested.

[23-0382](#)**Rule 15. Referrals***Ald. Doran*

Referrals - A request by an Alderperson to refer an item back to committee shall be automatic, unless a member of Council objects to the referral, and the objection is seconded; ~~2/3~~ **4/5ths** of the members present vote to approve the objection the item remains on the agenda and is not referred. A subsequent request to refer back shall be by a motion and carried by a simple majority vote of the members of the Common Council present. The Alderperson using the automatic refer-back shall present his/her rationale for taking the action. The Alderperson shall appear at the next meeting of the committee of jurisdiction. If the Alderperson is unable to attend the committee meeting, he/she shall communicate his/her intent to the Committee Chair or the Committee contact person.

This Rule Change was withdrawn by the author.

[23-0386](#)**Rule 25. Meeting Schedules***Ald. Alfheim*

No two regularly scheduled Committee/Commission/Board meetings shall be scheduled to start within ~~one hour~~ **forty-five (45) minutes** of any other, except with Common Council approval.

This Rule Change was withdrawn by the author.

[23-0383](#)**Rule 32. Continuity of Government***Ald. Doran*

The Council, by ~~secret~~ **open** ballot, will elect a Council President and a Council Vice President. If for any reason the Mayor was incapacitated and not able to perform the necessary duties, the Council President would become the acting Mayor. If the Council President were unable to perform these duties, the Council Vice President would become the acting Mayor.

[23-0389](#)**Rule 33. Remote Meeting Participation***Ald. Hartzheim*

Strike Rule 33. in its entirety.

This Rule Change was withdrawn by the author.

[23-0384](#)**Rule 34. Withdrawal of Resolutions***Ald. Doran*

Strike Rule 34. in its entirety.

[23-0390](#)**Rule 34. Withdrawal of Resolutions***Ald. Hartzheim*

Strike subsection 2. of Rule 34.

~~**2) A Resolution may be withdrawn at the Council level by its author subject to consent of 2/3 of Council members present.**~~

[23-0385](#)**Creation of new Rule - Pledge of Allegiance***Ald. Doran****Add Pledge of Allegiance for every meeting of Committees, Board & Commissions***

At the beginning of any meeting of a committee, board or commission, regardless of the location in which the meeting is held, after calling the meeting the order, the chair of the meeting will call for the Pledge of Allegiance to be recited before moving on to any other business.

If the United States flag is not present, attendees should simply stand and place their right hand over their heart and face towards the person leading in the recitation of the Pledge or to where the flag would normally be placed.

E. REVIEW OF REMAINING RULES OF COUNCIL[23-0387](#)

Rules of Council

Attachments: [Council Rules - FINAL 4-20-22.pdf](#)

F. DEPARTMENT AND COMMITTEE FUNCTIONS[23-0388](#)

Department and Committee Functions

Attachments: [Dept-Comm Functions - FINAL 4-20-22.pdf](#)

G. CODE OF CONDUCT

[23-0398](#)

Code of Conduct

Attachments: [Code of Conduct - Draft for 2023 Org Meeting.pdf](#)
[Code of Conduct - Current.pdf](#)

*There was support to further explore and modify the new 2023 Draft Code of Conduct.
This will be taken up at a mid-year organizational meeting.*

H. OTHER COUNCIL BUSINESS**I. ADJOURN**

Aldersperson Hartzheim moved, seconded by Aldersperson Alfheim, that the meeting be adjourned at 9:28 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 1 - Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk