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**TO:** Chairperson Vered Meltzer and Members of the Utilities Committee

**FROM:** Utilities Director Chris Shaw

**DATE:** March 3, 2021

**RE:** *Award Contract Amendment #1 to AECOM for the America's Water Infrastructure Act Project in the amount of \$22,788*

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**BACKGROUND:**

In 2020, the Appleton Water Utility (AWU) was required to perform a risk and resiliency assessment of the utility. The assessment was a requirement of the Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources (WDNR). These federal and state requirements relied on industry performance standards that were adhered to by the AWU. AECOM was the consulting firm that managed the project elements and completed the computer modeling of natural and malevolent acts. The completed risk and resiliency assessment from the AWU was then received by the EPA in December, 2020.

Beyond the risk and resilience assessment report, an emergency response plan needs to be developed to address deficiencies found in 2020. This requirement will need to be submitted to the EPA and WDNR prior to June 30, 2021. City staff from Public Works, Finance, and Utilities that had partnered with AECOM in 2020 to complete the federal and state requirements would prefer to pursue completing the emergency response plan with AECOM. AECOM has fulfilled their base contract scope and has produced the foundational data to complete the emergency response plan. Due to the sensitive and secure nature of this work I will not be detailing the proposed scope.

**FUNDING:**

Funding for this project is found in the Treatment Administrative Program of the Water Utility Budget. Between 2020 and 2021 a total of \$145,000 has been budgeted for the now completed risk assessment and the proposed 2021 emergency response plan. The 2020 AECOM base contract was \$43,550 and this proposed amendment would authorize an additional \$22,788.

If you have any questions regarding the project please contact Chris Shaw at 832-2362.