



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, April 13, 2021

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

Present: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

2. Roll call of membership

Present: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[21-0429](#)

Approval of the April 7, 2021 Utilities Committee Meeting Minutes.

Attachments: [April 7, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Smith moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

4. Public Hearings/Appearances

5. Action Items

[21-0438](#)

Request to sole source contract to Patrick Engineering for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 5 (Final Phase), for a contract fee of \$259,600 and a contingency of 5% not to exceed a total contract of \$272,580.

Attachments: [2021 Electrical Distribution System Upgrades Design for 480v cabling and Power System Study.pdf](#)

Smith moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[21-0430](#)

Preliminary Resolution 2-P-21 for Sanitary Laterals, Storm Laterals and Storm Main be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 2-P-21.pdf](#)

Otis moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[21-0431](#)

Award of 2021F Stormwater Consulting Services Contract for Morrison Street and Glendale Avenue reconstruction with Brown and Caldwell in an amount not to exceed \$32,775.

Attachments: [2021 Morrison Glendale Award memo_\(002\).pdf](#)

Smith moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

6. Information Items

[21-0448](#)

2021 Water Treatment Facility Power Generation Test

Attachments: [Utilities Memo - 2021 WPPI Test and Payment.pdf](#)

This item was reviewed.

7. Adjournment

Otis moved, seconded by Prohaska, that the Utilities Committee Meeting be adjourned at 5:06 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith