



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, January 21, 2015

7:00 PM

Council Chambers

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A. CALL TO ORDER

*Meeting called to order at 7:00 PM.*

B. INVOCATION

*Offered by Alderperson Stueck.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Patti Coenen, Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Sarah Garb, Alderperson Jeffrey Jirschele, Alderperson Curt Konetzke, Alderperson Kyle Lobner, Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Peter Stueck, Mayor Timothy Hanna, Alderperson Tim Trauger, Alderperson Polly Dalton, Alderperson Christine Williams and Alderperson Vered Meltzer

**Excused:** 1 - Alderperson Cathy Spears

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Clerk Collins, City Attorney Walsh, Community and Economic Development Director Harkness, Finance Director Saucerman, Fire Chief VanderWyst, Health Officer Eggebrecht, Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Information Technology Fox, Director of Utilities Shaw, Library Director Rortvedt, Communications Specialist Doran.*

*EXCUSED: Director of Human Resources Behnke, Valley Transit General Manager Wetter.*

F. PUBLIC PARTICIPATION

- Name - Address - Topic*
- James Strong - 1431 E Glendale - Reconsideration of Rezoning*
- Michael Potter - 520 W Atlantic - Reconsideration of Exhibition Center*
- Edward Klug - 100 W Lawrence - Reconsideration of Exhibition Center*
- Jim Marks - 1125A Tuckaway - Reconsideration of Exhibition Center & Rezoning*
- John Gosling - 1102 W Prospect - Reconsideration of Exhibition Center*
- John Pfefferle - 18 Sunny Slope - Reconsideration of Exhibition Center*
- Pam Seidl - 838 Louise - Reconsideration of Exhibition Center*
- Kevin Hansen - 1800 S Telulah - Reconsideration of Rezoning*
- Moved by Alderperson Stueck, seconded by Alderperson Williams, to extend the time. Motion carried.*
- Dave Wilson - 218 Loper - Taxicab License*
- Stevie Schmidt - 910 S Midpark - Reconsideration of Exhibition Center*
- Jeff Werner - 4733 N Hastings - Reconsideration of Exhibition Center*
- Curt Detjen - 2525 S Schaefer - Reconsideration of Exhibition Center*
- Shannon Full - N2699 Cty Rd W - Reconsideration of Exhibition Center*
- John Rum - 430 E S Island - Reconsideration of Rezoning*
- Jeff Fogle - 603 W College - Reconsideration of Exhibition Center*
- Leah Fogle - 603 W College - Reconsideration of Exhibition Center*
- Jennifer Stephany - 3033 E Canary - Reconsideration of Exhibition Center*
- Kris Reynebeau - 426 S Fidelis - John Street Roundabout*
- Dorothy Murray - 1602 S Lee - John Street Roundabout*
- Adrienne Palm - 324 E South River - Reconsideration of Exhibition Center*
- Andy Dumke - 230 Ohio - Reconsideration of Rezoning*
- Sara Companik - Reconsideration of Exhibition Center*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-118](#) Common Council Meeting Minutes from January 7, 2015

**Attachments:** [CC Minutes 01-07-2015.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Trauger, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Lobner, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

H. BUSINESS PRESENTED BY THE MAYOR

I. PUBLIC HEARINGS

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

[15-091](#)

Taxicab Driver's License application of David Wilson, 218 Loper Court, #4, Neenah.

**Alderson Croatt moved, seconded by Alderson Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Plank, Alderson Stueck, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Excused:** 1 - Alderson Spears

**Abstained:** 1 - Mayor Hanna

[15-092](#)

Taxicab Driver's License application of Ryan Wilson, 218 Loper Court, #4, Neenah.

**Alderson Lobner moved, seconded by Alderson Dalton, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderson Coenen, Alderson Croatt, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Stueck, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Nay:** 2 - Alderson Dannecker and Alderson Plank

**Excused:** 1 - Alderson Spears

**Abstained:** 1 - Mayor Hanna

[15-012](#)

Taxicab Driver's License application of Dennis F. James, Jr., 400 N. Division Street.

*Mayor Hanna clarified that a yes vote will deny the license and a no vote will approve the license. Application is denied.*

**Alderson Lobner moved, seconded by Alderson Martin, that the Report Action Item be approved to deny the application. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Plank, Alderson Stueck, Alderson Trauger, Alderson Williams and Alderson Meltzer

**Nay:** 2 - Alderson Martin and Alderson Dalton

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

[14-2156](#)

Taxicab Driver License application of Forrest R. Belanger, Sr., 317 W. North Avenue, Little Chute.

*Mayor Hanna clarified that a yes vote will deny the license and a no vote will approve the license. Application is denied.*

**Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Report Action Item be approved to deny the application. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Lobner, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Williams and Alderperson Meltzer

**Nay:** 1 - Alderperson Dalton

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

[15-035](#)

Operator's License application of Cedric A. Warfield, 549 N. Division Street, #4.

*Mayor Hanna clarified that a yes vote will deny the license and a no vote will approve the license. Application is denied.*

**Alderperson Konetzke moved, seconded by Alderperson Croatt, that the Report Action Item be approved to deny the application. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Lobner, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Williams and Alderperson Meltzer

**Nay:** 1 - Alderperson Dalton

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

[15-115](#)

Reconsideration of Item 14-2022 Purchase Agreement for Proposed Exhibition Center site

*Moved by Alderperson Martin to call the question. Motion failed.*

**Alderperson Coenen moved, seconded by Alderperson Stueck, that the Report Action Item be reconsidered. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson Coenen, Alderperson Croatt, Alderperson Jirschele, Alderperson Konetzke, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Nay:** 3 - Alderperson Dannecker, Alderperson Garb and Alderperson Lobner

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

#### 14-2022

Approve Purchase Agreement between Outagamie County and City of Appleton for Proposed Exhibition Center site.

**Attachments:** [Purchase Agreement Amended 12-12-2014 Per Council Direction.pdf](#)  
[cc 12032014 Res No 17--2014-15SIGNED.pdf](#)  
[cc 12032014 Res No 18--2011-12 Signed.pdf](#)  
[cc 12032014 cow ARA Advisory Committee Creation CLEAN Draft 4.docx](#)  
[Revised Updated Council MEMO-KH-Update 12-11.docx](#)  
[Expenses.pdf](#)

*Alderperson Stueck referred this item back to committee.*

**This Report Action Item was referred to the Community & Economic Development Committee.**

#### 15-016

Suspend the rules to go into Committee of the Whole

**Alderperson Lobner moved, seconded by Alderperson Dannecker, to go into Committee of the Whole - CEDC - to discuss Item 14-2022 referred back. Roll Call. Motion failed by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Lobner, Alderperson Martin, Alderperson Dalton and Alderperson Williams

**Nay:** 9 - Alderperson Coenen, Alderperson Croatt, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Plank, Alderperson Stueck, Alderperson Trauger and Alderperson Meltzer

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

#### 15-117

Reconsideration of Item 14-1992 Rezoning for Woolen Mills Lofts from M-2 to PD/R-3

**Alderperson Jirschele moved, seconded by Alderperson Konetzke, that the Report Action Item be reconsidered. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Nay:** 2 - Alderperson Coenen and Alderperson Lobner

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

[14-1992](#)

**\*\*CRITICAL TIMING\*\*** R/B Coenen 12-17-14 Request to approve PD Rezoning #10-14 for Woolen Mills Lofts at 218 E. South Island Street (Tax Id #31-4-0266-00) and part of Tax Id #31-4-0270-01 from M-2 General Industrial District to PD/R-3 Planned Development Multifamily District.

- Attachments:**
- [StaffReport RZ#10-14 #2.pdf](#)
  - [Alliance Correspondence WMA.pdf](#)
  - [Prelim Site Modified-1.pdf](#)
  - [Proposed Raised Sidewalk.pdf](#)
  - [Prelim site modified-0.pdf](#)

*Moved by Alderperson Croatt, seconded by Alderperson Konetzke, to call the question. Motion carried.*

**Alderperson Konetzke moved, seconded by Alderperson Croatt, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Alderperson Croatt, Alderperson Jirschele, Alderperson Konetzke, Alderperson Martin, Alderperson Plank, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Nay:** 4 - Alderperson Coenen, Alderperson Dannecker, Alderperson Garb and Alderperson Lobner

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Mayor Hanna

[15-067](#)

John Street be reconstructed with concrete pavement and curb and gutters as follows:

- a. From Banta Court to E. South River Street, John Street is to be reconstructed to a width of 46' from back of curb to back of curb. This portion of John Street will include a three lane roadway section (1 lane in each direction and a two-way left turn lane) and bike lanes along both sides of John Street. On-street parking would be restricted along this portion of John Street.
- b. The intersection of John Street and E. South River Street is to be reconstructed as a single lane roundabout. The proposed roundabout would encroach upon the Mead Pool property to accommodate for the expansion of the intersection.
- c. From E. South River Street to Telulah Avenue, John Street is to be reconstructed to a width of 43' from back of curb to back of curb. This portion of John Street will include exclusive left turn lanes at Walden Avenue and Telulah Avenue, and bike lanes along both sides of John Street. On-street parking would be restricted along this portion of John Street, except for the existing loading zone adjacent to Richmond Elementary School.
- d. From Telulah Avenue to Emmers Drive, John Street is to be reconstructed to a width of 42' from back of curb to back of curb. This portion of John Street will include 2 travel lanes (1 in each direction), bike lanes along both sides of John Street, and a parking lane along the south side of John Street.
- e. From Emmers Drive to Fidelis Street, John Street is to be reconstructed to a width of 43' from back of curb to back of curb. This portion of John Street will include exclusive left turn lanes at Emmers Drive and Midpark Drive/Appleton East Entrance and bike lanes along both sides of John Street. On-street parking would be restricted along this portion of John Street.
- f. From Fidelis Street to Mathias Street, John Street is to be reconstructed to a width of 37' from back of curb to back of curb. This portion of John Street will include 2 travel lanes (1 in each direction) and bike lanes along both sides of John Street. On-street parking would be restricted along this portion of John Street.

**Attachments:** [Proposed roundabout at John St and East South River St.pdf](#)  
[John St. roundabout map.pdf](#)  
[SRTS guide.pdf](#)

*Aldersperson Lobner requested to split item 15-067 for a separate vote on point (b) - reconstructed as roundabout. Item 15-142 added is the remainder of the reconstruction project.*

**Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Aldersperson Coenen, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck, Aldersperson Dalton and Aldersperson Meltzer

**Nay:** 4 - Aldersperson Croatt, Aldersperson Lobner, Aldersperson Trauger and Aldersperson Williams

**Excused:** 1 - Aldersperson Spears

**Abstained:** 1 - Mayor Hanna

**15-142** John Street reconstruction - Item 15-067 - remainder of project, less (b)

**Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Coenen, Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Lobner, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck, Aldersperson Trauger, Aldersperson Dalton, Aldersperson Williams and Aldersperson Meltzer

**Excused:** 1 - Aldersperson Spears

**Abstained:** 1 - Mayor Hanna

**L. COMMITTEE REPORTS**

**Balance of the action items on the agenda.**

**A motion was made by Aldersperson Peter Stueck, seconded by Aldersperson Joe Martin, to approve the Balance of the Agenda. The motion carried by the following vote:**

**Aye:** 14 - Aldersperson Coenen, Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Lobner, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck, Aldersperson Trauger, Aldersperson Dalton, Aldersperson Williams and Aldersperson Meltzer

**Excused:** 1 - Aldersperson Spears

**Abstained:** 1 - Mayor Hanna

**1. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[15-034](#) Operator's License application of Brittany J. Kallin, N2380 Holy Hill Drive, Greenville.

**This Report Action Item was approved.**

[15-026](#) CBD Vendor License application of Paul R. VanderLinden, 900 E. Apple Creek Road.

**This Report Action Item was approved.**

[15-036](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 1-15-15 S & L.pdf](#)

**This Report Action Item was approved.**

[15-032](#) Class "A" Beer License application of Downtown Gas, Inc., Harmanjit Singh, Agent, 911 W. College Ave., contingent upon approvals from all departments.

**This Report Action Item was approved.**

[15-031](#) Secondhand Article License application of Pixel Pro Audio, James J. Lison, Applicant, 601 W. College Ave, contingent upon approvals from all departments.

**This Report Action Item was approved.**

[15-037](#) Request Authorization to Purchase Station Radio Audio Upgrade Equipment and Services from a Single Source Vendor.

**Attachments:** [Request Authorization to Purchase Station Radio Audio Upgrade Equipment and Services.pdf](#)

**This Report Action Item was approved.**

**2. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[15-066](#) Award of contract for 2015 Land Acquisition Services for STH 47/CTH OO roundabout construction to Omni Associates in an amount not to exceed \$34,750.

**Attachments:** [Award of contract for 2015 Land Acquisition.pdf](#)

This Report Action Item was approved.

[15-068](#) Approve 2015 Sole Source Purchase Request for various traffic equipment and technologies.

**Attachments:** [Sole Source Purchase Request.pdf](#)

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[15-051](#) Request to approve 2015-2019 Draft Consolidated Plan for the Community Development Block Grant Program

**Attachments:** [Memo Con Plan 1-12-15.pdf](#)

This Report Action Item was approved.

[15-052](#) Request to approve the City of Appleton maintain its current selling prices for industrial park land as described in the attached document

**Attachments:** [Land Price Memo 1-12-15.pdf](#)

This Report Action Item was approved.

**6. MINUTES OF THE UTILITIES COMMITTEE**

[15-042](#) Award Replacement and Repair of Doors at Wastewater Plant to Tri-City Glass and Door in the amount of \$16,672 with a contingency of \$1,500 for a project total not to exceed \$18,172.

**Attachments:** [Door Replacement-Repairs 2015.docx](#)

This Report Action Item was approved.

[15-064](#)

Award of Phase IV Sanitary Sewer Flow Monitoring Contract to R.A. Smith National, Inc. in an amount not to exceed \$100,000.

**Attachments:** [Phase IV Sanitary Sewer Flow Monitoring Contract.pdf](#)

This Report Action Item was approved.

[15-065](#)

Award Northeast Sanitary Lift Station Design Contract to Applied Technologies, Inc. in an amount of \$96,400 with an 8.5% contingency of \$8,200 for a project total not to exceed \$104,600.

**Attachments:** [Northeast Sanitary Lift Station Design Contract.pdf](#)

This Report Action Item was approved.

**7. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**8. MINUTES OF THE BOARD OF HEALTH**

**9. MINUTES OF THE HUMAN RESOURCES COMMITTEE**

[15-077](#)

Request to approve Public Works table of organization change as follows:

\* 2 - .67fte Engineering Technicians to 1 - 1.0 fte Engineering Technician

\* 1 - 1.0 fte Utility Locator to 2 - .67 Utility Locators

**Attachments:** [DPW TO change Utility Locator and Eng Technician.pdf](#)

This Report Action Item was approved.

[15-080](#)

Request to approve the Park, Rec & Facilities Department request to overhire the Deputy Director position for a period of 25 working days.

**Attachments:** [2014 Facilities Deputy Director Overhire Request.pdf](#)

This Report Action Item was approved.

**10. MINUTES OF THE FINANCE COMMITTEE**

[15-058](#) Request authorization to purchase radio audio upgrade equipment and services from a single source vendor.

**Attachments:** [Request to Single Source Purchase Station Radio Audio Upgrade.doc](#)

**This Report Action Item was approved.**

[15-061](#) Request to award the Municipal Services HVAC Alterations to August Winter in the amount of \$59,000 with a contingency of \$2,500 for a contract total not to exceed \$61,500.

**Attachments:** [Bid Recommendation-MSB HVAC 2014 - 2015.doc](#)

**This Report Action Item was approved.**

[15-081](#) Request to award contract for ERP consulting services for the iSeries Replacement Project to Plante Moran in an amount not to exceed \$105,750.

**Attachments:** [ERP Consultant Memo.docx](#)

**This Report Action Item was approved.**

[15-085](#) Request to approve the Intermunicipal Agreement with the Village of Little Chute.

**Attachments:** [Little Chute - Appleton - Boundary Agreement - Cherryvale - Amendment - CK Redlined 01-08-15.pdf](#)  
[EXH A - LC boundaries.pdf](#)  
[EXH B - COA corporate limits after LC detachment.pdf](#)

**This Report Action Item was approved.**

M. CONSOLIDATED ACTION ITEMS

O. ITEMS HELD

P. ORDINANCES

[15-119](#) Ordinance 1-15 through 5-15.

**Attachments:** [Ordinances going to 01-21-2015 Council.pdf](#)

**This Report Action Item was approved.**

- Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- S. OTHER COUNCIL BUSINESS
- T. ADJOURN

*Meeting adjourned at 8:43 PM.*

**Alderson Stueck moved, seconded by Alderson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Plank, Alderson Stueck, Mayor Hanna, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Excused:** 1 - Alderson Spears

Dawn A. Collins, City Clerk