



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, May 8, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

Present: 4 - Van Zeeland, Doran, Meltzer and Siebers

Excused: 1 - Alfheim

4. Approval of minutes from previous meeting

[23-0514](#)

Minutes from April 24, 2023.

Attachments: [Meeting Minutes 4-24-23.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Van Zeeland, Doran, Meltzer and Siebers

Excused: 1 - Alfheim

5. Public Hearing/Apearances

6. Action Items

[23-0412](#)

Anticipated Award of Unit CC-23 College Ave Lane Reconfiguration
Pavement Marking Contract. Held from April 24, 2023 meeting.
Memo to be distributed at meeting.

Attachments: [Unit CC-23 Memo.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be
recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 4 - Van Zeeland, Doran, Meltzer and Siebers

Excused: 1 - Alfheim

[23-0507](#)

Request from Rachel Coloma, 3320 N Lawe Street, to have her sidewalk snow removal assessment of \$75 waived.

Attachments: [Rachel Coloma - 3320 N Lawe Street Sidewalk Snow Removal Assessment.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Van Zeeland, Doran and Siebers

Nay: 1 - Meltzer

Excused: 1 - Alfheim

[23-0508](#)

Approve request from Creative Downtown Appleton, Inc. and Appleton Downtown, Inc. to install a parklet on the north side of Washington Street (NW corner of Washington Street and Appleton Street) at parking stall #289 per the On-Street Parklet Policy.

Attachments: [CDA ADI Parklet Request 2023.pdf](#)

Meltzer moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Van Zeeland, Doran, Meltzer and Siebers

Excused: 1 - Alfheim

7. Information Items

[23-0509](#)

Bird E-Scooter Monthly Report - April 2023.

Attachments: [April 2023 Bird Scooter Report.pdf](#)

[23-0510](#)

City of Appleton Parking Utility 2022 Annual Report.

Attachments: [2022 Parking Utility Annual Report.pdf](#)

[23-0511](#)

Parking Utility Monthly Revenue update for April 2023.

Attachments: [April 2023 YTD Parking Revenues.pdf](#)

[23-0513](#)

Inspections Division Permit Summary Comparison Report for April 2023.

Attachments: [April 2023 Inspections YTD Summary.pdf](#)

8. Adjournment

Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.

Motion carried by the following vote:

Aye: 4 - Van Zeeland, Doran, Meltzer and Siebers

Excused: 1 - Alfheim