



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, March 12, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[24-0257](#)

Approval of the January 23, 2024 Utilities Committee Meeting Minutes.

Attachments: [January 23, 2024 Utilities Committee Meeting Minutes.pdf](#)

Siebers moved, seconded by Firkus, that the January 23, 2024 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran

5. Public Hearing/Appearances

6. Action Items

[24-0258](#)

Approve 2023 Annual Stormwater Report to DNR.

Attachments: [2023 MS4 Annual Report_03-12-2024 Util Committee.pdf](#)

Siebers moved, seconded by Firkus, that the 2023 Annual Stormwater Report to DNR be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran

[24-0259](#)

Award Single Source K-24 Native Landscape Management Contract to NES Ecological Services - A Division of Robert E. Lee & Associates, in an amount not to exceed \$192,345.12.

Attachments: [K-24 contract award util memo 03-12-2024 Final.pdf](#)

Siebers moved, seconded by Firkus, that the Single Source K-24 Native Landscape Management Contract to NES Ecological Services - A Division of Robert E. Lee & Associates in an amount not to exceed \$192,345.12 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Siebers

Nay: 1 - Del Toro

Excused: 1 - Doran

[24-0263](#)

Award the 2024 Ash Tree Removal Contract to Foley's Tree Service, LLC in an amount not to exceed \$375,000.

Attachments: [Ash Tree Removal Contract Award.pdf](#)

Siebers moved, seconded by Del Toro, that the 2024 Ash Tree Removal Contract to Foley's Tree Service, LLC in an amount not to exceed \$375,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran

[24-0265](#)

Award Appleton Water Treatment Facility Clearwell Repairs Project Base Bid to August Winter and Sons, Inc. in the amount of \$242,000 with 20% contingency of \$48,400 for a project total not to exceed \$290,400.

Attachments: [240308 UC Memo AWTF Clearwell Repair Award AWS.pdf](#)

Siebers moved, seconded by Firkus, that the Appleton Water Treatment Facility Clearwell Repairs Project Base Bid to August Winter and Sons, Inc. in the amount of \$242,000 with a 20% contingency of \$48,400 for a project total not to exceed \$290,400 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran

7. Information Items

[24-0264](#)

City of Appleton Lead and Galvanized Service Replacement Program Update.

Attachments: [Lead and Galvanized Service Update.pdf](#)

This item was discussed.

[24-0262](#)

Water Distribution and Meter Team Monthly Report - January and February 2024

Attachments: [1 - January 2024 Water Main Breaks .pdf](#)

[2 - February 2024 Water Main Breaks.pdf](#)

The reports were reviewed.

8. Adjournment

Siebers moved, seconded by Del Toro, that the Utilities Committee Meeting be adjourned at 4:49 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Firkus and Siebers

Excused: 1 - Doran