



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

---

Wednesday, April 4, 2018

7:00 PM

Council Chambers

---

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0468](#) Common Council Meeting Minutes of March 21, 2018

**Attachments:** [CC Minutes 3-21-18.pdf](#)

H. BUSINESS PRESENTED BY THE MAYOR

[18-0472](#) Autism Awareness Proclamation

I. PUBLIC HEARINGS

[18-0398](#) Public Hearing to consider amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District

**Attachments:** [PH Notice Ch 23 Zoning Ord Text Amendments 4.4.18 \(CBD\).pdf](#)

[18-0399](#) Public Hearing for consideration of repealing and recreating Chapter 23 Zoning Ordinance of the Municipal Code relating to Article XIV Signs

**Attachments:** [PH Notice Ch 23 Zoning Ord Text Amendments 4.4.18.pdf](#)

J. SPECIAL RESOLUTIONS

[18-0471](#) Resolution Combining Reporting Units for a Special Election

**Attachments:** [2018 REVISED Resolution Combining Wards for Special Election.pdf](#)  
[2018 Resolution Combining Wards for Special Election.pdf](#)  
[Memo Re- Special Election 2018.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[18-0360](#) Request to approve text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District, as identified in the attached staff report

**Attachments:** [StaffReport\\_TextAmendment\\_GroundFloorResInCBD\\_For03-13-18.pdf](#)

**Legislative History**

3/13/18 City Plan Commission recommended for approval  
*Proceeds to Council on April 4, 2018.*

[18-0362](#) Request to repeal and recreate Article XIV. Signs of Chapter 23 Zoning Ordinance of the Municipal Code, as identified in the attached documents

**Attachments:** [StaffReport\\_DraftTextAmendments\\_SignCode\\_3-13-18.pdf](#)  
[Chapter 23-500\\_Sign Amendments\\_Marked Verson\\_3-13-18\\_DRAFT.pdf](#)  
[Chapter 23-500\\_Sign Amendments\\_Clean Version\\_3-13-18\\_DRAFT.pdf](#)

**Legislative History**

3/13/18 City Plan Commission recommended for approval  
*Proceeds to Council on April 4, 2018.*

[18-0438](#) Request to approve the Trail View Estates Final Plat as shown on the attached maps and subject to the attached conditions

**Attachments:** [StaffReport\\_FinalPlat\\_TrailViewEstates\\_3-27-18.pdf](#)

**Legislative History**

3/27/18 City Plan Commission recommended for approval

[18-0440](#) Request to approve the Fifth Addition to Emerald Valley Final Plat as shown on the attached maps and subject to the attached conditions

**Attachments:** [StaffReport\\_FinalPlat\\_5thAddEmeraldValley\\_3-27-18.pdf](#)

**Legislative History**

3/27/18

City Plan Commission

recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**[18-0452](#)

Action Item: Award Design and Engineering Services for the Edison Street and Lawe Street Trestles to Corre, Inc. for a contract amount of \$98,931.90

**Attachments:** [Edison Lawe Str Trestle Comm Memo.doc](#)

[18-0464](#)

Approval of a Sponsorship Policy

**Attachments:** [2018 Sponsorship Policy Memo.pdf](#)  
[Sponsorship Policy.pdf](#)

**5. MINUTES OF THE FINANCE COMMITTEE**[18-0444](#)

Request to award Unit C-18 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$30,000.

**Attachments:** [Award of Contract Unit C-18.pdf](#)

**Legislative History**

3/26/18

Finance Committee

recommended for approval

[18-0445](#)

Request approval of design for mixed use development proposed by Commercial Horizons.

The Motion on this item was as follows:

Support the city's efforts to include the library's needs as identified in a mixed use development with Commercial Horizons on the current site of Soldier's Square Parking Ramp

**Attachments:** [Mixed Use Library Memo.pdf](#)  
[Library RFP.pdf](#)  
[Mixed Use Library Summary Grid.pdf](#)  
[Scores for Mixed Use Library Project Proposals.pdf](#)  
[Mixed-use Library close up.JPG](#)

**Legislative History**

3/26/18

Finance Committee

recommended for approval

*Amended language to add "as identified as option 1 by Commercial Horizons",  
Baranowski, second by Siebers carries 5-0*

[18-0446](#)

Request for approval of Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Jones Park Project for a contract not to exceed \$3,753,690 plus a contingency of 5% for a contract not to exceed \$3,937,861 and approval of the following 2018 Budget adjustment:

**Public Works Capital Project Fund**

Debt Proceeds	- \$887,558
Mobility Study Implementation Project	- \$887,558

**Facilities Management Capital Projects Fund**

Jones Park Project	+\$887,558
Debt Proceeds	+\$887,558

transfer funds from the Mobility Study Implementation Project to the Jones Park Project

**Attachments:** [2018 Jones Park Bid Package Memo.pdf](#)

**Legislative History**

3/26/18 Finance Committee recommended for approval

[18-0450](#)

Request to approve the following 2017 Budget adjustments:

**General Fund - Parks & Recreation**

Charges for Services - Pool	+\$41,000
Concession Supplies	+\$41,000

to record the increased pool concession revenue used to purchase additional concession supplies

**General Fund**

Fringe Benefits - HR Department	+\$2,845
Fringe Benefits - Police Department	+\$183,679
Fringe Benefits - Fire Department	+\$66,428
Find Balance	- \$252,952

to record the use of general fund balance to cover the cost of health care costs

**Attachments:** [2017 Corrected Final Budget adjustments .pdf](#)

**Legislative History**

3/26/18 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[18-0422](#) Approve Stormwater Management Alternative 1 for the urbanization of Evergreen Drive and Alvin Street.

**Attachments:** [Evergreen Alvin Select Alternative UC memo.pdf](#)  
[Evergreen Alvin Alts 1.pdf](#)

**Legislative History**

3/27/18 Utilities Committee recommended for approval

[18-0423](#) Sole Source Purchase of Flight Scrapers to Evoqua Water Technologies for a cost of \$35,100.

**Attachments:** [utilities memo - DAF Flights 03-19-18.pdf](#)

**Legislative History**

3/27/18 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE****9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[18-0427](#) Award Valley Transit Maintenance Pit Repair Project contract to Miron Construction Co.

**Attachments:** [2018 VT Maintenance Pit Repairs.pdf](#)

**Legislative History**

3/28/18 Fox Cities Transit Commission recommended for approval

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-0469](#) Ordinances 34-18 to 37-18

**Attachments:** [Ordinances going to Council 4-4-18.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*