



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza

DATE: 09-10-18

RE: Action: Award the City of Appleton's "2018 Jones Park Playground Equipment Project" contract to Lee Recreation, LLC. in an amount not to exceed \$100,000.

The 2018 Capital Improvement Plan includes \$100,000 for installing a new playground at Jones Park. The Parks, Recreation, and Facilities Management Department (PRFMD) issued an RFP package for supplying and installing new playground equipment at Jones Park. Suppliers are asked to propose various playgrounds that fit within our budget.

We received seven proposals (Lee Recreation, MN/WI Playground, Boland Recreation, Northland Recreation, Commercial Recreation Specialists, Gerber Leisure, and Miller and Associates). We internally reviewed all seven proposals with staff and narrowed the list down to two finalists - Lee Recreation and Miller and Associates. We then conducted interviews with the two finalists and the PRFMD staff unanimously chose the Lee Recreation proposal based on value, design, innovation, and prior history working with the City of Appleton.

The Parks, Recreation, and Facilities Management Department recommends awarding the contract for the Jones Park Playground Equipment to Lee Recreation, LLC. in an amount not to exceed \$100,000, which is the cost of the proposal chosen.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.