



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Finance Committee

Monday, June 9, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[25-0613](#) Finance Committee Meeting Minutes May 12, 2025

Attachments: [MeetingMinutes 05-12-25.pdf](#)

5. Public Hearing/Apearances

6. Action Items

[25-0614](#) Request to apply for 2026 a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments

Attachments: [SDWL and Resolution Memo w Resolution.pdf](#)

[25-0678](#) Request to approve two resolutions for the development of a corridor study and a comprehensive bike and pedestrian plan in support of SS4A Planning and Demonstration MPO Grant Applications

Attachments: [Memo SS4A resolution of support.pdf](#)

[Bike Ped Plan SS4A resolution of support.pdf](#)

[CTH KK SS4A resolution of support.pdf](#)

[25-0618](#) Request to award sole source purchase of AWWTP Polymer Make-Down Systems to Polydyne Inc for total cost not to exceed \$89,500

Attachments: [250603_Finance Memo_Sole Source PolymerMakedown_Polydyne.pdf](#)

[25-0657](#) Request to approve a resolution authorizing the Mayor and City Clerk to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the Safe Drinking Water Loan Program and award of \$510,523 for the Project

Attachments: [DNR SDWLP Resolution 2025.pdf](#)

[25-0658](#)

Request to approve the following 2025 Budget amendment:

Water Utility Fund

Lead Service Replacement	+ \$510,523
Other Reimbursement Revenue	+ \$510,523

To record acceptance of the Principal Forgiven Financial Assistance Loan for private-side lead services replacements (2/3 vote of Council required)

Attachments: [Water Utility Fund 2025 Budget Amendment - LSL Program.pdf](#)

[25-0644](#)

Approve Change Order #6 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling \$111,247 resulting in a decrease in contingency from \$134,357 to \$23,110

Attachments: [250603_Finance Info Memo AWWTP HEX ReplacementChangeOrderNo6-rev.i](#)

[25-0677](#)

Request to approve amendment to increase ARPA Grant Administration contract with Booth Management Consulting, LLC by \$70,000 for an amount not to exceed of \$220,000

Attachments: [Memo ARPA BMCCContractAmendment_06052025.pdf](#)

7. Information Items

[25-0656](#)

The following 2025 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Park & Recreation

Ellen Kort Donations & Memorials	+ \$7,925
Park Maintenance Other Contracts/Obligations	+ \$7,925

To record grant funds to create a native habitat

Wastewater Utility

2024 Aeration Process Upgrades	- \$7,700
Midway Road Lift Station Valve Vault	+ \$7,700

For professional engineering services

[25-0620](#)

Change Orders #2, #3, and #4 to Staab Construction contract as part of the AWWTP Phase 2 Belt Filter Press Equipment Upgrade Project totalling \$84,851 resulting in a decrease in contingency from \$185,662 to \$100,811

Attachments: [250605_Finance Memo_Phase 2 BFP Change Orders 2- 4_Staab.pdf](#)

[25-0660](#)

Change Order #1 to Contract 16-25 Unit H-25 Lawe Street Bridge over Fox River Repairs Project with Norcon Corporation totaling \$5,961.38 increase for a new not-to-exceed contract total of \$209,907.38 resulting in a decrease in contingency from \$20,394.60 to \$14,433.22

Attachments: [H-25 Contract Change Order 1_form.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.