



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

Wednesday, April 24, 2024

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 7 - Palm, Robins, Mayor Woodford, Dane, Uitenbroek, Neuberger and Fenton

Others present:

Alderman Nate Wolff, District #12

Paul Fluette, Badger Family Property LLC, 1131 N. Badger Avenue

Satbir Singh, W6028 Blazing Star Drive

Tim Maertz, RMA Architects

4. Approval of minutes from previous meeting

[24-0440](#)

City Plan Minutes from 4-10-24

Attachments: [City Plan Minutes 4-10-24.pdf](#)

Dane moved, seconded by Robins, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Dane, Uitenbroek, Neuberger and Fenton

5. Public Hearing/Appearances

[24-0441](#)

Special Use Permit #1-24 to establish a 521 square foot tavern inside the existing storage garage space located at 1201 N. Badger Avenue (Tax Id #31-5-2130-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #24-0442)

Attachments: [ClassIIPublicHearingNoticeNewspaper_1201NBadgerAv_SUP#1-24.pdf](#)
[PublicHearingNoticeNeighborhood_1201NBadgerAv_SUP#1-24.pdf](#)

*This public hearing was held and the following person spoke:
Paul Fluette, Badger Family Property LLC, 1131 N. Badger Avenue*

The comments from a voicemail message received shortly before the meeting from Janet Stellmacher of 1121 N. Badger Avenue were provided to the Commission.

This public hearing was held, and 1 person spoke on the item. The comments from a voicemail message received shortly before the meeting from Janet Stellmacher of 1121 N. Badger Avenue were also provided to the Commission and are attached to File #24-0442.

6. Action Items

[24-0442](#)

Request to approve Special Use Permit #1-24 to establish a 521 square foot tavern inside the existing storage garage space located at 1201 N. Badger Avenue (Tax Id #31-5-2130-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_1201NBadgerAv_SUP_For4-24-24.pdf](#)
[Voicemail from Janet Stellmacher 4-24-24.pdf](#)
[Email from Janet and Ron Stellmacher 4-24-24.pdf](#)

The voicemail message comments received shortly before the Plan Commission meeting and provided to the Commission, as well as an email received after the meeting adjourned, from Janet and Ron Stellmacher are attached.

Fenton moved, seconded by Palm, that Special Use Permit #1-24 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Dane, Uitenbroek, Neuberger and Fenton

[24-0443](#)

Request to approve the acceptance of the proposed dedication of the outlot identified for public trail purposes within Southpoint Commerce Park, per Wis. State Statute §62.23(5), as shown on the attached maps and the 2017 Trails Master Plan

Attachments: [Memo PlanCommission Southpoint TrailAcquisitionandDedication F or4-24-24.pdf](#)

Fenton moved, seconded by Palm, that the acceptance of the dedication of the outlot identified for public trail purposes within Southpoint Commerce Park be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Dane, Uitenbroek, Neuberger and Fenton

[24-0444](#)

Elect Vice Chair

Neuberger nominated Alderperson Fenton for Vice Chair. Palm seconded the nomination. No other nominations were received. Motion carried 7/0 and Fenton was elected Vice Chair.

[24-0445](#)

Set Meeting Date and Time

The members agreed to keep the meeting date and time as it currently stands at 3:30 p.m. on the 2nd & 4th Wednesdays of the month.

[24-0446](#)

Designate Contact Person

Director Kara Homan was designated as the contact person.

7. Information Items

8. Adjournment

Palm moved, seconded by Robins, that the meeting be adjourned at 3:39 p.m. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Dane, Uitenbroek, Neuberger and Fenton