



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, September 10, 2018

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

3. Approval of minutes from previous meeting

[18-1330](#)

Minutes from September 5, 2018.

**Attachments:** [Minutes from September 5, 2018.pdf](#)

Coenen moved, seconded by Williams, that the Minutes be adjourned. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

4. **Public Hearings/Appearances**

5. **Action Items**

[18-1331](#)

Preliminary Resolution 4-P-18 for Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [Sidewalk Construction Resolution 4-P-18.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1333](#)

Award Contract for design services for the Pacific Street Bridge, Lawe Street Bridge over the Fox River, Lawe Street Bridge over the Navigation Canal and the Oneida Street Bridge over the Navigation Canal in an

amount not to exceed \$49,160.

**Attachments:** [Design Services-Pacific Street & Lawe Street Bridge.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1334](#)

Approve parking restriction change at 1111 E. South River Street.

**Attachments:** [Parking Restriction change-1111 E South River St.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1335](#)

Approve installation of additional street light on the east side of 217 Pierce Avenue.

**Attachments:** [New Street Light Request-200 S. Pierce Ave.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1336](#)

Approve Appleton Downtown Inc. request to purchase up to 24 parking stalls on September 21, 2018 for Park(ing) Day.

**Attachments:** [ADI-Park\(ing\) Day.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1337](#)

Approve Appleton Downtown Inc. request to install an electronic message sign on the Red Ramp contingent upon the following:

1. Approval of Sign Permit
2. All installation and on-going maintenance costs at ADI expense

except electricity usage.

3. City requested messages from the City's Communication Coordinator to be posted by ADI.

**Attachments:** [ADI-request to install an electronic message sign on the Red Ramp.pdf](#)

*Item 18-1337 amended: ADI to pay all costs except electricity usage. Passed 3-0.*

**Coenen moved, seconded by Williams, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1338](#)

Approve request from Appleton Downtown Inc. for a Street Occupancy Permit to install a 'Duet' xylophone in the College Avenue beautification strip near the corner of College and Morrison with the exact location to be approved by the Department of Public Works.

**Attachments:** [ADI-request for a Duet xylophone .pdf](#)

**Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

[18-1339](#)

Approve request from Appleton Downtown Inc. for a Street Occupancy Permit to install four (4) flower bell instruments with the exact locations to be approved by the Department of Public Works.

**Attachments:** [ADI-request to install four flower bell instruments.pdf](#)

**Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin

## 6. Information Items

[18-1259](#)

Discuss Lutz Drive parking options.

**Attachments:** [Lutz Drive parking options.pdf](#)

[18-1261](#)

Update on Railroad Quiet Zone.

[18-1265](#)

2018 Poem locations.

**Attachments:** [2018 Poem Locations.pdf](#)

[18-1266](#)

Inspections Division Permit Summary Comparison Report for July, 2018 and August, 2018.

**Attachments:** [Inspections Division Permit Summary Report July 2018.pdf](#)  
[Inspections Division Permit Summary Report August 2018.pdf](#)

[18-1269](#)

Parking Utility Condensed Income Statement for July, 2018.

**Attachments:** [Parking Utility Condensed Income Statement July, 2018.pdf](#)

## 7. Adjournment

**Williams moved, seconded by Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Williams

**Excused:** 2 - Croatt and Martin