



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, September 25, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

3. Approval of minutes from previous meeting

[17-1459](#)

Finance Committee minutes from September 11, 2017

Attachments: [MeetingMinutes11-Sep-2017-10-14-20.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

[17-1485](#)

Finance Committee minutes from September 20, 2017

Attachments: [Finance Minutes 9-20-17.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

4. Public Hearings/Appearances

5. Action Items

[17-1461](#)

Request to approve the following 2017 Budget adjustment:

Facilities Management Capital Projects Fund

Fire Station #4 Repair Project	+\$138,435
Erb Pool & Park Project	- \$138,435

to reallocate funds for the emergency repairs of the garage floor at Fire Station #4

Attachments: [Fire Station #4.pdf](#)

Alderson Croatt moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank

[17-1462](#)

Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center and approve the following related 2017 Budget Adjustment:

Exhibition Center Capital Projects Fund

Consulting Services	+\$203
Debt Proceeds/Room Tax	+\$203

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center

Attachments: [Vonbriesen Bill 7-31-17.pdf](#)

Alderson Croatt moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank

[17-1464](#)

Request to approve Finance Committee Report 5-P-17 for Northland Avenue Frontage Road sidewalk construction.

Attachments: [Report 5-P-17.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

[17-1465](#)

Request to approve the Development Agreement for the Third Addition to Emerald Valley Subdivision.

Attachments: [3rd Addn to Emerald Valley Subdivision - Development Agreement.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

[17-1467](#)

Request to award the 2017 Parks Lighting Upgrades Project to Bodart Electric Service, Inc in the amount of \$70,893 with a contingency of 10% for a project total not to exceed \$77,983

Attachments: [2017 Parks Lighting Upgrades.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

[17-284](#)

Resolution 19-R-09 regarding Borders

NOTE: Please see the video from August 9, 2017 Community and Economic Development Committee meeting for Mayor's presentation.

Attachments: [19-R-09.pdf](#)
 [5R17- Boarder Resolution.pdf](#)
 [2016 Growth Report.pdf](#)

Amendment by Alderperson Baranowski, seconded by Alderperson Croatt stating the Mayor has committed to emphasize the intent of the action called out in this resolution into the City Comprehensive Plan and the accountability of the Comprehensive Plan action will be measured through the annual Growth Report. Amendment approved 4-0.

Alderperson Siebers moved, seconded by Alderperson Croatt, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

Excused: 1 - Alderperson Plank

6. Information Items

[17-1460](#)

Contract 14-16 was awarded to Nordic Underwater Services for \$51,692.64 with a contingency of \$5,000 for Olde Oneida Street Bridge Maintenance. Payments issued to date total \$47,692.80. Request final payment of \$3,999.84.

This Presentation was received and filed

[17-1463](#)

Contract 32-17 was awarded to Sommers Construction Company, Inc for the 2017 Scheig Center, Memorial Park - Plaza redevelopment in the amount of \$94,371 with a contingency of \$9,437. One change order in the amount of \$9,122 was issued. Payments issued to date total \$84,933.54. Request to issue the final contract payment of \$18,559.41.

Attachments: [2017 Scheig Center Memorial Park Final Pymt.pdf](#)

This Presentation was received and filed

[17-1466](#)

Change Order No. 1 to contract 43-17 for Unit AA-17/X-17 Cotter Street Stormwater improvements/Sewer and Water Reconstruction No. 2 for an additional 856 square feet of driveway replacement and 32 linear feet of 12" inlet lead in the amount of \$8,980 resulting in a decrease to contingency from \$78,058 to \$69,078. No change to overall contract amount.

Attachments: [Unit AA-17_X-17 Change Order No.1.pdf](#)

This Presentation was received and filed

7. Adjournment

Croatt moved, second by Siebers that the meeting be adjourned be approved.

Roll Call. Motion carried

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

Excused: 1 - Alderperson Plank