



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Municipal Services Committee

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Monday, June 8, 2026

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Hartzheim called the meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

4. Approval of minutes from previous meeting

[26-0750](#)

Minutes from May 11, 2026

**Attachments:** [5-11-26 MSC Minutes.pdf](#)

**Firkus moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

5. Public Hearing/Appearances

6. Action Items

[26-0490](#)

Request to Approve Design for 2028 Paving Reconstruction of Driscoll Street from Prospect Avenue to Railroad Tracks/terminus

**Attachments:** [B-28 Design Approval Driscoll.pdf](#)

[04-06-26 Driscoll St Petition - Street Narrowing.pdf](#)

[04-06-26 Driscoll St Petition - Sidewalks.pdf](#)

[06-08-26 Driscoll Traffic and Parking Study Findings Memo.pdf](#)

[06-03-2026 Email Driscoll Reconst .pdf](#)

[06-08-26 Driscoll St Petition - Sidewalks UPDATED.pdf](#)

[06-08-26 Driscoll St Petition - Street Narrowing UPDATED.pdf](#)

**Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Van Zeeland and Hartzheim

**Nay:** 2 - Dougherty and Wolff

[26-0752](#)

Request to approve Permanent Street Occupancy Permit for ADI Edison Lights in 200W block of Johnston Street Alley, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [ADI Street Occupancy Permit - Alley Lighting\\_combined.pdf](#)

**Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

[26-0753](#)

Request to approve Long Term Temporary Street Occupancy Permit for ADI Tree Planter Uplighting in College Avenue amenity strip from Badger Avenue to Drew Street through 10/31/2026, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [ADI Street Occupancy Permit - Tree Planter Lighting\\_final.pdf](#)

**Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

[26-0754](#)

Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for ADI Pet Waste Station in 200E block of College Avenue amenity strip

**Attachments:** [ADI - Pet Station MOU.pdf](#)

**Firkus moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

[26-0755](#)

Request to approve Permanent Street Occupancy Permit and Memorandum of Understanding for Appleton Northside Business Association (ANBA) Light Pole Banners and Seasonal Decorations in Richmond Street (Northland Avenue to College Avenue and in Wisconsin Avenue (Badger Avenue to Ballard Road)

**Attachments:** [ANBA Banners.pdf](#)

**Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

[26-0756](#)

Request to approve Permanent Street Occupancy Permit to The Mission Church, Inc. for a building encroachment of approximately 0.9 feet within Appleton Street right-of-way for a building located at 314 N. Appleton Street, subject to final technical review and conditions of approval by Department of Public Works

**Attachments:** [CSM MissionChurch.pdf](#)

**Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

[26-0757](#)

Request to approve Long Term Temporary Street Occupancy Permit to Beatnik Betty's Resale Butik at 214 E College Avenue amenity strip for display mannequins through March 31, 2027

**Attachments:** [BEATNIK BETTYS - MANNEQUINS LTT Occ Permit.pdf](#)

**Firkus moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

## 7. Information Items

## 8. Adjournment

**Wolff moved, seconded by Van Zeeland, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff