



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

---

Wednesday, September 13, 2023

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*This meeting was called to order by Chair Croatt at 5:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

4. Approval of minutes from previous meeting

[23-1056](#)

Safety & Licensing Committee Minutes from 08/23/2023 and 09/06/2023.

**Attachments:** [S&L Minutes 8-23-23.pdf](#)  
[S&L Minutes 9-6-23.pdf](#)

**Van Zeeland moved, seconded by Wolff, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1086](#)

2024 City Clerk's Office License Fee Changes

**Attachments:** [2024 City Clerk Fee Schedule Updates.pdf](#)  
[Alcohol + Amusement Fee Data for 2024 Updates.pdf](#)

**Van Zeeland moved, seconded by Wolff, that the Fee Changes be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Van Zeeland and Wolff

**Nay:** 1 - Schultz

[23-1085](#)

Appleton Municipal Code, Chapter 6 Revisions for the Fire Department  
-09-07-23\_Ch\_6\_Ordinance\_Memo  
-09-07-23\_Ch\_6\_Fire\_2023\_Revisions  
-09-07-23\_AFD\_Fee\_Schedule

**Attachments:**    [09-07-23\\_AFD\\_Fee\\_Schedule.pdf](#)  
                          [09-07-23\\_Ch\\_6\\_Fire\\_2023\\_Revisions.pdf](#)  
                          [09-07-23\\_Ch\\_6\\_Ordinance\\_Memo.pdf](#)

*Remove the increase on the open/outdoor burning fee. Keep it at \$30 annually*

**Van Zeeland moved, seconded by Schultz, that the Chapter 6 Revisions be amended by keeping the outdoor burn permit fee the current rate . Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Schultz and Van Zeeland

**Nay:** 2 - Siebers and Wolff

**Schultz moved, seconded by Wolff, that the Chapter 6 Revisions be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-1065](#)

Class "B" Beer and "Class C" Wine License application for Off The Vine Woodfire Pizza Co LLC d/b/a Broken Tree Pizza, Keith Schreiner, Agent, located at 201 S Riverheath Way Suite 1100, contingent upon approval from the Police department.

**Attachments:**    [Broken Tree Pizza 2023-2024.pdf](#)

**Siebers moved, seconded by Schultz, that the License be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-1082](#)

Class "B" Beer and "Class C" Wine License application for A&V Custom Creations LLC d/b/a Board & Brush Creative Studio Appleton, Vanessa Schoen, Agent, located at 109 N Durkee St, contingent upon approval from Community Development, Health and Police departments.

**Attachments:**    [Board and Brush Creative Studio Appleton.pdf](#)

**Schultz moved, seconded by Siebers, that the License be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-1068](#)

Class "B" Beer and "Class B" Liquor License Permanent Premise Amendment for Two Bucks Only II LLC d/b/a Maritime Bar, Daniel Burton, Agent, located at 336 W Wisconsin Ave, contingent upon approval from all departments.

**Attachments:** [Maritime Bar S&L.pdf](#)

**Siebers moved, seconded by Van Zeeland, that the Premise Amendment be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

## 7. Information Items

[23-1081](#)

Special Events:

- Rise Together Day 10 Year Anniversary, Houdini Plaza, September 12th, 2023
- Irish Fest of the Fox Cities, Jones Park, Fox Cities Exhibition Center and McGuiness Irish Pub, September 15th-16th, 2023
- Foster Fun Run, Foster School Neighborhood, September 15th, 2023
- Community First Fox Cities Marathon, Approved Route, September 17th, 2023
- Appleton West Homecoming Parade, Approved Route, September 22nd, 2023
- Lawrence University, President's Welcome, Main Hall Green and Memorial Chapel, September 5th, 2023
- Unity of Appleton, International Day of Peace, Erb Park Pavilion, September 17th, 2023
- Casa Hispana Inc, LatinoFest, Pierce Park, September 9th, 2023
- 2023 ANHS Homecoming Parade, Approved Route, September 29th, 2023
- Downtown Appleton Christmas Parade, Approved Route, November 21st, 2023

[23-1069](#)

Director's Reports:

- City Clerk
  - Alcohol Licensing Updates
- Police Chief
- Fire Chief
  - EMS Battalion Chief Update

## 8. Adjournment

**Schultz moved, seconded by Wolff, that the meeting be adjourned at 6:15 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff