

Resolution No. 2022-06

**CITY OF APPLETON
RESOLUTION TO UPDATE LAND USE APPLICATIONS FEE SCHEDULE
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT**

WHEREAS, Fees for land use applications have not been reviewed or increased since 2012; and

WHEREAS, City staff has prepared the attached land use application fee comparison of other Fox Valley area communities and recommends changes to the land use application fee schedule to align with other Fox Valley area communities as shown in Exhibit A; and

WHEREAS, the Common Council has previously adopted the land use application fee schedule on May 16, 2012; and

WHEREAS, as part of the 2023 City of Appleton Executive Budget and Service Plan adoption, City staff recommends changes to the land use application fee schedule for the general and administrative services performed by the Community and Economic Development Department staff when processing land use applications; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council to approve and adopt the updated land use application fees as shown in attached Exhibit A.

BE IT FURTHER RESOLVED by the City of Appleton Common Council that said fees shall become effective on January 1, 2023.

The above and foregoing resolution was duly adopted at a regular meeting of the Common Council of the City of Appleton on this ____ day of _____, 2022, by a vote of ____ in favor and ____ opposed.

Adopted this ____ day of _____, 2022.

Jacob A. Woodford, Mayor

ATTEST:

Kami Lynch, City Clerk

Land Use Application Fee Comparison and Proposed Updates: EXHIBIT A

| Type of Application | City of Menasha | Village of Fox Crossing | City of Neenah | City of Oshkosh | Village of Harrison | Town of Grand Chute | City of Appleton | Appleton Proposed 2023 Fees |
|---|--|---|---|--|---------------------------------------|--|---|---|
| Site Plan Review | Developed Area* Ratio Fee Schedule: < .21 \$5/10,000 sq. ft. of site area .21 - .40 \$10/10,000 sq. ft. of site area .41 - .60 \$15/10,000 sq. ft. of site area .61 - .80 \$20/10,000 sq. ft. of site area > .80 \$25/10,000 sq. ft. of site area \$150 min. - \$650 max. | \$150 + \$3/1,000 sf of disturbed area over 10,000 sf | \$150 (minor) \$300 (major) Cell Tower: \$3,000 | <10,000 sf \$425 10,000 - 50,000 sf \$625 50,001-100,000 sf \$775 100,001> \$1,000 Cell Tower: \$3,000 | \$300 Commercial and \$500 Industrial | \$500 | \$200 10,000+ sf building or 20+ dwelling unit bldg \$150 Other | 1. Developments subject to Site Plan Review: \$300 2. Developments subject to Minor Site Plan Review: \$150 3. New or Class 1 Cell Tower: \$300 |
| Site Plan Resubmittal | No Charge | \$125 | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge |
| Site Plan Amendment | \$100 | \$125 + \$3/1,000 sf over 10,000 sf building | No Charge | No Charge | No Charge | \$300 | No Charge | No Charge |
| Minor Site Plan (Construction, reconstruction, rehabilitation & expansion of parking lots & loading areas, less than 20 spaces) | \$75 | See Site Plan Review fee | See Site Plan Review fee | See Site Plan Review fee | See Site Plan Review fee | See Site Plan Review fee | \$100 for parking lot under 10,000 sf \$150 for parking lot greater than 10,000 sf | See Site Plan Review and Minor Site Plan Review |
| Zoning Letters | \$30 Residential and \$100 Commercial | N/A | \$25 zoning verification | \$30 | \$15 or \$25 Rush (24 hours) | \$45 | \$25 | \$50 |
| Special Use Permit | \$350 | \$500 | \$400 | \$300 plus \$50 publication | \$150 | \$400 | \$450 | \$450, except New or Class 1 Cell Tower: \$2,700 |
| Special Use Permit Amendment | No Charge | No Charge | No Charge | No Charge | No Charge | \$300 | No Charge | \$100 |
| Temporary Use Permit | \$225 | No Charge | N/A | \$75 (1-30 days) \$125 (31-60 days) \$150 (61-90 days) | \$100 | N/A | \$75 | Initial New Location: \$150 Renewal Same Location: \$75 |
| Rezoning | \$350 | \$500 | \$400 | \$300 plus \$50 publication | \$300 | \$500 | \$450 | \$450 |
| P.D.D. Review | See Rezoning fee | \$500 | \$500 | \$400 plus \$50 publication | \$400 | \$500 | See Rezoning fee | See Rezoning fee |
| Comp Plan Amendment | \$250 | \$500 | \$400 | \$700 plus \$50 publication | No Charge | No Charge | No Charge | \$200 |
| CSM | \$150 + \$25/lot | \$150 + \$10/lot | \$125 ETJ | 1 lot \$150 2 lot \$250 3 Lot \$350 4 Lot \$450 | \$75 | \$100 + \$10/lot w/out ROW Dedication \$150 + \$10/lot w/ROW Dedication | \$100 | \$150 |
| Preliminary Plat | \$125 | \$200 + \$35/lot | \$150 + \$35/lot | \$50 + \$1/lot | \$200 + \$5/lot | \$250 + \$20/lot | \$100 + \$25/lot | \$100 + \$25/lot |
| Reapplication Preliminary Plat | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | \$20 | \$50 |
| Final Plat | \$250 + \$10/lot | \$200 | \$100 + \$10/lot | \$100 + \$25/lot | \$100 + \$5/lot | \$150 + \$10/lot | \$75 | \$150 |
| Home Occupation | No Charge | No Charge | \$50 | \$25 | \$150 | \$25 | No Charge | No Charge |
| Annexations | No Charge | No Charge | \$400 | \$100 plus \$50 publication | No Charge | N/A | No Charge | No Charge |
| Historic Designations | No Charge | N/A | No Charge | No Charge | N/A | N/A | No Charge | No Charge |
| Historic C O A | No Charge | N/A | No Charge | No Charge | N/A | N/A | No Charge | No Charge |
| Zoning Amendment (Text) | No Charge | \$500 | No Charge | \$200 plus \$50 publication | \$300 | No Charge | No Charge | No Charge |
| Administrative Appeal | No Charge | \$500 | No Charge | \$125 | No Charge | \$500 | No Charge | No Charge |
| Official Street Map Amend | No Charge | No Charge | \$400 | No Charge | No Charge | \$500 | No Charge | No Charge |
| Admin Waiver Letter | N/A | N/A | \$25 | \$75 | No Charge | No Charge | No Charge | No Charge |
| Street Vacations | No Charge | No Charge | No Charge | \$200 plus \$50 publication | No Charge | \$500 | No Charge | \$200 (citizen request or initiated) |
| Variance to Subdivision Regulations | No Charge | No Charge | No Charge | \$100 | No Charge | No Charge | No Charge | No Charge |
| Public Art | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge |