



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Parks and Recreation Committee

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Monday, January 22, 2024

6:15 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*The meeting was called to order at 6:15 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Other: Dean Gazza, Parks, Recreation & Facilities Management; Chris Behrens, Attorney's Office**

**Present:** 5 - Siebers, Alfheim, Hayden, Schultz and Wolff

4. Approval of minutes from previous meeting

[24-0059](#)

Minutes of the January 8, 2024 Parks & Recreation Committee Meeting

**Attachments:** [Minutes of the 01-08-24 P & R Meeting.pdf](#)

**Aldersperson Hayden moved, seconded by Aldersperson Alfheim, that the Minutes of the January 8, 2024 Parks & Recreation Committee be approved.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Siebers, Alfheim, Hayden, Schultz and Wolff

5. **Public Hearing/Appearances**

None

6. **Action Items**

[23-1471](#)

Adopt the Proposed Revised Houdini Plaza Rental and Fee Schedule Policy

**Attachments:** [Houdini Plaza Rental and Fee Schedule Policy Memo.pdf](#)  
[Houdini Plaza Rental and Fee Schedule - CLEAN.pdf](#)  
[Houdini Plaza Rental and Fee Schedule - REDLINED.pdf](#)

*Schultz/Wolff: Motion to amend the fee schedule increases as proposed by staff to instead be a 20% increase to current fees. Motion failed 3-2.*

**Aldersperson Alfheim moved, seconded by Aldersperson Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Siebers, Alfheim, Hayden and Schultz

**Nay:** 1 - Wolff

[23-1472](#)

Request to Adopt the Proposed Revised Jones Park Rental and Fee Schedule Policy

**Attachments:** [Jones Park Rental and Fee Schedule Policy Memo.pdf](#)  
[Jones Park - Rental Fee Policy - CLEAN.pdf](#)  
[Jones Park - Rental Fee Policy - REDLINED.pdf](#)

**Aldersperson Alfheim moved, seconded by Aldersperson Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Siebers, Alfheim, Hayden, Schultz and Wolff

[24-0060](#)

Request to award contract to ISG for Phase II design services for Lundgaard Park in the amount of \$66,500 with a design contingency of \$5,000 for a total contract not to exceed \$71,500.

**Attachments:** [2024 Lundgaard Park Design Phase II.pdf](#)

**Aldersperson Wolff moved, seconded by Aldersperson Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Siebers, Alfheim, Hayden, Schultz and Wolff

**7. Information Items**

None

8. Adjournment

*The meeting was adjourned at 6:38 p.m.*

**Alderson Wolff moved, seconded by Alderson Alfheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Siebers, Alfheim, Hayden, Schultz and Wolff