



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, June 5, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[24-0694](#) Common Council Meeting Minutes of May 15, 2024

Attachments: [CC Minutes 5-15-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[24-0711](#)

Proclamations:

- Pride Month
- Scleroderma Awareness Month
- CPR AED Awareness Week
- Gun Violence Awareness Day
- Juneteenth Celebration

Attachments: [Pride Month 2024.pdf](#)

[Scleroderma Awareness Month Proclamation 2024.pdf](#)

[CPR AED Awareness Week 2024.pdf](#)

[Gun Violence Awareness Day 2024.pdf](#)

[Juneteenth Celebration 2024.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[24-0604](#) Public Hearing for Rezoning #3-24 Emerald Valley Estates 8th Addition from AG Agricultural District to R-1B Single-Family District

Attachments: [RZ #3-24 Notice of Public Hearing.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-0657](#) Approve the recommendation from the Appleton Public Arts Committee regarding the request from Neo Medina and the Trout Museum of Art to paint a mural to be located inside of the Red Ramp located at 134 S. Superior Street (Tax ID #31-2-0090-00) as described in the attached documents and subject to the conditions in the attached staff memo.

Attachments: [MuniServicesMemo_RedRampMural_PublicArtsCommitteeRecommendation.pc](#)

Legislative History

5/20/24	Municipal Services Committee	recommended for approval
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[24-0658](#) Approve the request from the Commodore Club for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 231 E. College Avenue.

Attachments: [Commodore Club Tables and Chairs Permit.pdf](#)

Legislative History

5/20/24	Municipal Services Committee	recommended for approval
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[24-0659](#) Approve the request to award Unit P-24 Pavement Marking Maintenance Contract (Epoxy) to Century Traffic, Inc. in an amount not to exceed \$178,195.90.

Attachments: [P-24 Pavement Marking Contract Award.pdf](#)

Legislative History

5/20/24	Municipal Services Committee	recommended for approval
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[24-0660](#) Approve the proposed parking change on Second Street (2500W). Follow-up to a six-month evaluation period

Attachments: [2nd Street by Lynndale Dr Post 6-Mo Eval \(new NP\).pdf](#)

Legislative History

5/20/24	Municipal Services Committee	recommended for approval
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[24-0661](#) Approve the request from The Trout Museum of Art for a permanent street occupancy permit for an overhang to extend into the College Avenue right of way 4 feet, with a minimum 11 foot clearance.

Attachments: [Trout Permanent Occupancy.pdf](#)

Legislative History

5/20/24 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0612](#) Class "B" Beer & "Class B" Liquor License Change of Agent for First Uskana LLC d/b/a Angels Restaurant, New Agent, Arben Hajdini, located at 1401 E John St.

Attachments: [Angels Restaurant Change of Agent_Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0613](#) "Class C" Wine License application for Ivory Rose Bridal Boutique Inc., Marissa Knuth, Agent, located at 103 E. College Ave, Suite 103, contingent upon approval from the Health, Inspections, and Police Departments.

Attachments: [Ivory Rose Bridal Boutique Application_Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0615](#) "Class A" Liquor License application for FKG Oil Company d/b/a Kensington MotoMart, Anne Marie Stichman, Agent, located at 320 S. Kensington Dr., contingent upon approval from the Inspections Department.

Attachments: [Kensington Motomart Application_Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0616](#) "Class A" Liquor License application for FKG Oil Company d/b/a Ballard MotoMart, Jason Mazanec, Agent, located at 2838 N. Ballard Rd., contingent upon approval from the Inspections Department.

Attachments: [Ballard Motomart Application_Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0617](#) "Class A" Liquor License application for FKG Oil Company d/b/a Badger MotoMart, Lynda Jean Nabbefeld, Agent, located at 1850 W. Wisconsin Ave., contingent upon approval from the Finance and Inspections Departments.

Attachments: [Badger Motomart Application Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

[24-0618](#) "Class A" Liquor License application for FKG Oil Company d/b/a Appleton MotoMart, Lori Endries, Agent, located at 3400 E. Calumet St., contingent upon approval from the Inspections Department.

Attachments: [Appleton Motomart Application Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

[24-0619](#) Class "B" Beer & "Class B" Liquor License Change of Agent for Apollon II LLC d/b/a Apollon, New Agent, Kelly-Jo St. Aubin, located at 207 N. Appleton St.

Attachments: [Apollon Change of Agent Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

[24-0620](#) Class "B" Beer & Reserve "Class B" Liquor License Change of Agent for Das Ventures Inc. d/b/a Appleton Beer Factory, New Agent, Benjamin Fogle, located at 603 W. College Ave.

Attachments: [Appleton Beer Factory Change of Agent Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

[24-0633](#) Taxicab Company License Renewal Application for LIR Transportation LLC, d/b/a Fox Valley Cab, Owner, Igor Leykin, 719 W Frances St., contingent upon approval from the Inspections department.

Attachments: [LIR Transportation LLC - Taxicab Co Renewal.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

[24-0643](#) Class "A" Beer & "Class A" Liquor License Change of Agent for Target Corporation d/b/a Target Store T-1248, New Agent, Nicolas Bedolla, located at 1800 S Kensington Dr.

Attachments: [Target 1248 Change of Agent Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0644](#) Class "B" Beer & "Class B" Liquor License Change of Agent for Lawrence University of Wisconsin d/b/a Viking Room, New Agent, Dakota McKee, located at 615 E. College Ave.

Attachments: [Lawrence University Change of Agent Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0645](#) 2024-2025 Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 28, 2024

Attachments: [2024-25 Alcohol License Renewals.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0652](#) Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for Mill City Public House LLC d/b/a Mill City Public House, Russell Leary, Agent, located at 1103 W College Ave, on July 4th 2024 for Ribfest Event, contingent upon approval from the Inspections and Health Departments.

Attachments: [Mill City Public House Temp Premise Amendment 5.6.24.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0653](#) Pet Store renewal application for HSA Corporation d/b/a Pet Supplies Plus, Angela Detlaan, Applicant, located at 702 W Northland Ave., contingent upon approval from the Inspections department.

Attachments: [Pet Supplies Plus 2024 Renewal Redacted.pdf](#)

Legislative History

5/22/24 Safety and Licensing recommended for approval
Committee

[24-0654](#) 2024-2025 Cigarette, Tobacco, and Vapor Product License Renewals

Attachments: [2024 Cigarette-Tobacco-Vapor Licenses S&L File.pdf](#)

Legislative History

5/22/24 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[24-0528](#) Request to approve Rezoning #3-24 for the subject area generally located west of Providence Avenue and Aquamarine Avenue and north of Jasper Lane for the 8th Addition to Emerald Valley (part of Tax Id #31-1-7600-00), as shown on the attached maps, from AG Agricultural District to R-1B Single-Family District

Attachments: [StaffReport_8thAddEmeraldValley_Rezoning_For5-8-24.pdf](#)

Legislative History

5/8/24 City Plan Commission recommended for approval
Proceeds to Council on June 5, 2024.

[24-0529](#) Request to approve the 8th, 9th and 10th Additions to Emerald Valley Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_8-9-10AddEmeraldValley_PreliminaryPlat_For5-8-24.pdf](#)

Legislative History

5/8/24 City Plan Commission recommended for approval
Proceeds to Council on June 5, 2024.

[24-0628](#) Request to approve Special Use Permit #2-24 to establish a bar/cocktail lounge with alcohol sales and service in association with a coffeehouse located at 823 West College Avenue (Tax Id #31-3-0943-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_823WCollegeAv_SUP_For5-22-24.pdf](#)

Legislative History

5/22/24 City Plan Commission recommended for approval

[24-0630](#) Request to approve Special Use Permit #3-24 to establish a wholesale facility located at 1800 West College Avenue (Tax Id #31-5-1739-01), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_1800WCollegeAve_SUP_For5-22-24.pdf](#)

Legislative History

5/22/24 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[24-0674](#) Adopt the Proposed Revised Scheig Center and Gardens Rental and Fee Policy

Attachments: [Scheig Center and Gardens Rental and Fee Policy Memo.pdf](#)
[Scheig Center and Gardens Rental and Fee Policy - CLEAN.pdf](#)
[Scheig Center and Gardens Rental and Fee Policy - REDLINED.pdf](#)

Legislative History

5/20/24	Parks and Recreation Committee	recommended for approval
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5. MINUTES OF THE FINANCE COMMITTEE

[24-0548](#) Approve the Sole Source Purchase of Fire Apparatus request from Appleton Fire Department.

Attachments: [04-23-24_Sole_Source_Apparatus_Purchase.pdf](#)
[Appleton Estimate 3195 for PUC engine.pdf](#)

Legislative History

5/6/24	CEA Review Committee	recommended for approval
5/6/24	Finance Committee	recommended for approval

[24-0585](#) Resolution #5-R-24 Increasing the Wheel Tax

Attachments: [#5-R-24 Resolution to Increase the Wheel Tax.pdf](#)
[DPW Wheel Tax Res Memo.pdf](#)

Legislative History

5/6/24	Finance Committee	held <i>Move to hold until next finance committee meeting 5/20/24.</i>
5/20/24	Finance Committee	recommended for denial

[24-0664](#) Resolution #6-R-24 establishing an Ordinance for a Responsible Bidder Policy

Attachments: [#6-R-24 Responsible Bidder Ordinance.pdf](#)

Legislative History

5/20/24	Finance Committee	recommended for approval
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[24-0666](#) CEA Review Committee Report

Attachments: [CEA Review Committee Minutes 5-6-24.pdf](#)

Legislative History

5/20/24	Finance Committee	recommended for approval
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[24-0667](#)

Request to approve Contract Amendment and Change Order No. 1 to contract 21-24 for H-23 Lightning Drive Extension Phase 1 for excavation below subgrade and extra stone base, in the amount of \$77,508.00 resulting in a decrease in contingency from \$116,000.00 to \$92,934.82. Overall contract increases from \$1,544,853.12 to \$1,622,361.12.

Attachments: [H-23 Change Order 1 Contract Amend Memo.pdf](#)

[H-23 Change Order 1.pdf](#)

Legislative History

5/20/24 Finance Committee recommended for approval

[24-0668](#)

Request to approve the following 2024 Budget amendments:

General Fund- Fire

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

General Fund - Police

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

Legislative History

5/20/24 Finance Committee recommended for approval

[24-0669](#) Request to approve the following ARPA non-profit grant award recommendations:

Mental Health, Community Wellness, and Violence Prevention:

NEW Mental Health Connection	\$100,000
World Relief	\$ 50,000
Boys and Girls Club of the Fox Valley	\$100,000
Pillars, Inc.	\$120,000
Valley Packaging Industries	\$130,000

Early Childhood Development, Childcare, and Family Support:

Us 2 Behavioral Health Care	\$250,000
YMCA of the Fox Cities	\$250,000
Building for Kids	\$250,000
First 5 Fox Valley	\$750,000

Attachments: [ARPA Non-Profit Grant Funding Recommendations Finance Memo.pdf](#)
[ARPA Non-profit Grant Finance Memo Exhibit A.pdf](#)

Legislative History

5/20/24 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[24-0651](#) Request to Award Single Source Contract with Brown & Caldwell for Badger Ave Design and Modeling Support, and for DPW Staff Software Training, in an amount not to exceed \$41,400.

Attachments: [Award Memo Util Cmte BC Badger Ave Modeling and Software Training 05-14-24.pdf](#)

Legislative History

5/21/24 Utilities Committee recommended for approval

[24-0655](#) Award Unit F-24 Sanitary & Storm Sewer Cleaning and Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$250,000.

Attachments: [F-24 Award Funding BidTab Forms.pdf](#)

Legislative History

5/21/24 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-0693](#) Ordinances #32-24 - #91-24*Attachments:* [Ordinances to Council 6-5-24.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.