



Meeting Minutes
Library Board

Tuesday, December 14, 2021

4:30 PM

City Hall, 6th Floor A/B

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:30pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Robert Edwards, Darrin Glad, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Kara Sullivan, Maureen Ward

Present: 10 - Hartjes, Looker, Kellner, Exarhos, Scheuerman, Mann, Nett, Van Zeeland, Keller and Brozek

Others : 1 - Sivasamy

3. Approval of minutes from previous meeting

[21-1708](#)

November 16, 2021 Meeting Minutes

Attachments: [November 16 2021 Meeting Minutes.pdf](#)

Mann moved, seconded by Hartjes, that the November 16, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (10-0)

4. Public Participation and Communication

[21-1725](#)

Alex Niemi, APL Network Services Supervisor

Establish Order of the Day

President Scheuerman called for a motion to place Action Items 21-1709, 21-1710, 21-1711 and 21-1712 on a Consent Agenda.

Exarhos moved, seconded by Mann that Action Items 21-1709, 21-1710, 21-1711 and 21-1712 be placed on a Consent Agenda. Voice Vote. Motion Carried. (10-0)

5. Action Items

Hartjes moved, seconded by Keller that Consent Agenda Items 21-1709, 21-1710, 21-1711 and 21-1712 be approved. Voice Vote. Motion Carried. (10-0)

[21-1709](#)

Bill Register - November 2021

Attachments: [Bill Register November 2021.pdf](#)
[November 2021 Budget Report.pdf](#)

This Report Action Item was approved

[21-1710](#)

Library 2022 Budget:
- Operational Budget
- Special Revenue Fund
- CIP

Attachments: [Library Budget.pdf](#)
[Special Revenue Fund ROR.pdf](#)
[2022 Library CIP.pdf](#)

This Report Action Item was approved

[21-1711](#)

Table of Organization Change Request

Attachments: [TO Change December 2021 memo.pdf](#)

This Report Action Item was approved

[21-1712](#)

OWLS - APL Service Agreement

Attachments: [2022 Service Agreement FINAL.pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[21-1713](#)

Library Building Project Update

Attachments: [Building Project Update December 2021.pdf](#)

[21-1715](#)

OWLS Updates

[21-1716](#)

APL Hiring Processes

B. President's Report

[21-1717](#) Trustee Training: Reflections from Welcome Survey

[21-1718](#) Trustee Training and Development Schedule

Attachments: [General Board Meeting Schedule \(12_2021\)s.pdf](#)

C. Friends Of Appleton Public Library Report

[21-1719](#) Endowments

[21-1720](#) Used Booksale

[21-1721](#) I Love My Library 2022

[21-1722](#) Upcoming Capital Campaign

D. Staff Updates

[21-1724](#) Community Partnerships Updates

[21-1723](#) Children's Program Updates

Attachments: [December 2021 Childrens Programming.pdf](#)

7. Adjournment

Exarhos moved, seconded by Hartjes, that the Meeting be adjourned. Voice Vote. Motion Carried. (10-0)

The Meeting was adjourned at 5:20pm