



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, April 2, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [25-0316](#) Common Council Meeting Minutes of March 19, 2025
 - Attachments:** [CC Minutes 3-19-25.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [25-0319](#) Board of Zoning Appeals Reappointments
 - Attachments:** [BOZ Reappts 4-2-25.pdf](#)
 - [25-0320](#) Fox Cities Transit Commission Appointment
 - Attachments:** [FCTC Appt 4-2-25.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[25-0102](#) Public Hearing on Special Resolution 2-P-25; Concrete Pavement, Sidewalk Construction, and Driveway Aprons
 Aquamarine Ave (Providence Ave to Amethyst Dr)
 Aquamarine Ave (French Rd to Denali Dr)
 Baldeagle Ct (Peregrine Blvd to cds)
 Baldeagle Dr (Peregrine Blvd to Osprey Dr)
 Denali Dr (Rubyred Dr to Aquamarine Ave)
 Golden Gate Dr (Cherryvale Ave to 200' east)
 Harrier Ct (Osprey Dr to cds)
 Osprey Dr (Harrier Way to Baldeagle Dr)
 Peregrine Blvd (Applecreek Rd to Baldeagle Dr)
 Rubyred Dr (French Rd to Denali Dr)
 Cherryvale Ave (Applecreek Corridor to south city limits)
 Providence Ave (Edgewood Dr to Aquamarine Dr)
 Perkins St (Prospect Ave to RR tracks) (sidewalks only)

Attachments: [2-P-25 Public Hearing Notice.pdf](#)

J. SPECIAL RESOLUTIONS

[25-0104](#) Final Resolution 2-P-25 Concrete Pavement, Sidewalk Construction, and Driveway Aprons

Attachments: [Final Resolution 2-P-25 Concrete Pavement, Sidewalk Construction, Driveway /](#)
[Final Resolution 2-P-25 Concrete Pavement, Sidewalk Construction, Driveway /](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0291](#) Approve Long-Term Temporary Occupancy Permit for Holton Brothers, Inc. in College Avenue right-of-way at 222 W. College Avenue through June 19, 2025.

Attachments: [LTT Ocupancy 222 W College Holton Bros 25-032-T.pdf](#)

Legislative History

3/24/25	Municipal Services Committee	recommended for approval
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[25-0292](#) Approve Long-Term Temporary Occupancy Permit for Hoffman Planning, Design, and Construction in College Avenue and Superior Street rights-of-way at 222 W. College Avenue through October 31, 2025.

Attachments: [LTT Ocupancy 222 W College Hoffman.pdf](#)

Legislative History

3/24/25 Municipal Services recommended for approval
Committee

[25-0293](#) Approve Long-Term Temporary Occupancy Permit for Blue Sky Contractors. in Washington Avenue right-of-way at 115 E. Washington Avenue through May 30, 2025.

Attachments: [LTT Ocupancy 115 E Washington Blue Sky 25-027-T.pdf](#)

Legislative History

3/24/25 Municipal Services recommended for approval
Committee

[25-0294](#) Approve Parking changes on Durkee Street by Einstein Middle School (follow-up to a 6-month evaluation).

Attachments: [Einstein MS Parking Changes on Durkee Street - Post Eval.pdf](#)

Legislative History

3/24/25 Municipal Services recommended for approval
Committee

[25-0296](#) Approve easement release of rights for relocation of the water main and sanitary sewer along the north side of I-41 near 3001 E Enterprise Avenue.

Attachments: [I-41 Water San Easement Release of Rights.pdf](#)

Legislative History

3/24/25 Municipal Services recommended for approval
Committee

[25-0297](#) Approve 2025 DPW Parking Utility Strategic Planning and Marketing Study to Walker Consultants in an amount not to exceed \$200,000, contingent upon 2024 DPW budget carryover approval.

Attachments: [2025 DPW Parking Strategic Plan Market Wayfind Study Award Memo.pdf](#)

Legislative History

3/24/25 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0257](#) Approve Sole Source Request-Axon Air/DroneSense in the amount of \$42,322.16

Attachments: [Sole Source Request - Axon.docx](#)

[Axon Quote.pdf](#)

[PD - AxonAir.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0259](#) Class "B" Beer and "Class B" Liquor License Permanent Premises Amendment application effective July 1, 2025 for Driftwood Special Servicing LLC d/b/a Appleton Hilton, Linda Garvey, Agent, located at 333 W.College Ave, contingent on approvals from the Health, Inspections, Finance, and Public Works departments.

Attachments: [Appleton Hilton.Driftwood Special Servicing LLC.Alcohol.PA_Perm.2.28.25.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0260](#) Class "B" Beer and Reserve "Class B" Liquor License Permanent Premises Amendment application for Good Company Ltd d/b/a Pullmans at Trolley Square LLC, Trevor Reader, Agent, located at 619 S. Olde Oneida St, contingent on approvals from the Health, Community Development, Finance, and Public Works departments

Attachments: [Pullmans at Trolley Square.Alcohol.PA_Perm.3.13.25.REDACTED.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0263](#) Class "B" Beer and Reserve "Class B" Liquor License application for KayZa LLC d/b/a Tomaso's, Janelle Curlee, Agent, located at 115 E. Washington St Ste 106, contingent on approvals from the Health, Inspections, and Public Works departments

Attachments: [Tomasos.KayZa LLC.Alcohol.Class B_Beer Reserve Liquor.2.18.25.REDACTE](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0264](#) Class "B" Beer and Reserve "Class B" Liquor License application for Marvol LLC d/b/a Marvol, Adam Marty, Agent, located at 126 E. Pacific St, contingent on approvals from the Community Development, Health, and Inspections departments

Attachments: [Marvol LLC.Alcohol.Class B Beer Reserve Liquor.2.10.25.REDACTED.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0268](#) Class "A" Beer and "Class A" Liquor License Change of Agent for Aldi Inc Wisconsin d/b/a Aldi #68, New Agent, Gregory Goodman, located at 116 N. Linwood Ave, contingent on approval from the Police department

Attachments: [Aldi 68.Alcohol.COA.3.11.25.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0281](#) Class "B" Beer License Change of Agent for Playful Pursuits LLC d/b/a Appleton Axe, New Agent, Animesh Rana, located at 1400 W College Ave Ste B1

Attachments: [Appleton Axe.Alcohol.COA.3.19.25.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0207](#) Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Topsy Taco & Tequila Bar, Sarah Gregory, Agent, located at 129 S. Memorial Dr, on May 4, 2025 from 11:00 a.m. to 8:00 p.m. for Cinco de Mayo block party special event, contingent upon approval from the Police, Health, and Inspections departments.

Attachments: [Topsy Taco,Alcohol.PA Temp.Cinco de Mayo.5.4.25.pdf](#)

Legislative History

3/12/25 Safety and Licensing Committee recommended for approval

[25-0206](#) Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S. Memorial Dr, on May 4, 2025 from 11:00 a.m. to 8:00 p.m. for Cinco de Mayo block party special event, contingent upon approval from the Health and Inspections departments.

Attachments: [Sangrias Mexican Grill.Alcohol.PA Temp.Cinco de Mayo.5.4.25.pdf](#)

Legislative History

3/12/25 Safety and Licensing Committee recommended for approval

[25-0261](#)

Secondhand Article Dealer License renewal application for GameStop #5520, Mark Robinson, Applicant, located at 3825 E. Calumet St, contingent on approval from the Health department

Attachments: [GameStop.SecondhandPawn.3.14.25.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

[25-0282](#)

Full Service Retail Outlet Request from Hammen Family Winery for sales at the 2025 Farmer's Market

Attachments: [AB-105 Hammen Family Winery- Farm Market Application_Redacted.pdf](#)

Legislative History

3/26/25 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[25-0267](#)

Request to approve Special Use Permit #2-25 for a standalone off-street parking lot located at 131 North Appleton Street (Tax Id #31-2-0253-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo_131NAppletonSt_SUP 2-25_For 3-26-25.pdf](#)

Legislative History

3/26/25 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[25-0300](#)

Request to approve 2024 - 2025 Budget carryover appropriations (2/3 vote of Council required):

1. Items not under contract \$13,811,792
2. Items requesting special consideration \$1,143,133

Attachments: [Not Under Contract 2024-2025 Carryover.pdf](#)

[Special Consideration 2024-2025 Carryover.pdf](#)

Legislative History

- 3/24/25 Finance Committee recommended for approval
Item #25-0300 was split and voted on as follows:
1. Items not under contract \$13,811,792
- Hartzheim moved, seconded by Croatt, that the Budget Carryover appropriations for items not under contract \$13,811,792 be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland
2. Items for special consideration - all but Facilities Capital Project amounts of \$127,631
- Hartzheim moved, seconded by Fenton, that the Budget Carryover appropriations for items for special consideration - all but Facilities Capital Project amounts of \$127,631 be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 5 - Firkus, Croatt, Fenton, Hartzheim, and Van Zeeland
3. Items for special consideration consisting of Facilities Capital Project amounts of \$127,631
- Hartzheim moved, seconded by Croatt, that the Budget Carryover appropriations for items for special consideration consisting of Facilities Capital Project amounts of \$127,631 be recommended for denial. Roll Call. Motion carried by the following vote:
- Aye: 4 - Firkus, Croatt, Harzheim and Van Zeeland Nay: 1 - Fenton

[25-0301](#) Request to award Unit C-25 Sidewalk Sawcutting to ASTI Sawing Inc in an amount not to exceed \$30,000.
Attachments: [C-25 Award-Funding-Bid Tabs.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0302](#) Request to award Unit J-25 Mini Storm Sewer to M&E Construction LLC in an amount not to exceed \$250,000.
Attachments: [J-25 Award-Funding-Bid Tab.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0303](#) Request to award Unit Y-25 Lead/Galvanized Water Service Replacement to Scott Lamers Construction LLC in an amount not to exceed \$486,212.08.
Attachments: [Y-25 Award-Funding-Bid Tab.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0304](#) Request to award Unit S-25 Repair & Preventative Maintenance of Parking Structures to Restoration Systems Inc in the amount of \$1,348,594.50 with at 3% contingency of \$40,000 for a project total not to exceed \$1,388,594.50.

Attachments: [S-25 Award-Bid Tabs.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0305](#) Request to approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$618,975 for replacement of private lead service lines in Appleton.

Attachments: [20250324_FC_MEMO_ACCEPT_SDWLP_AWARD.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0306](#) Request to approve Change Order No. 1 to Contract 29-25 for W-25 Sewer and Water Construction, in the amount of \$300,451, resulting in no change to the current \$70,000 contingency. Overall contract increases from \$2,312,222.22 to \$2,612,673.22.

Attachments: [03-24-2025 Finance Memo_W-25 CO1 w Form.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0307](#) Request to approve Change Order #1 to Fabick Power Systems as part of the Appleton Water Treatment Facility Emergency Generator Control Equipment Project totaling \$49,863.

Attachments: [250318 Finance Fabick Generator Controls CO1.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0308](#) Request to award the Appleton Wastewater Treatment Hardscapes and Truck Scale Project contract to Vinton Construction Company in the amount of \$1,370,111.56 with a 15% contingency of \$205,516 for a project total not to exceed \$1,575,627.56.

Attachments: [2025 AWWTP Hardscapes and Truck Scale Project with Budget Transfer-cfs\(2\)](#)

Legislative History

3/24/25 Finance Committee recommended for approval

[25-0313](#) CEA Review Committee Report

Attachments: [CEA Minutes 031025.pdf](#)

Legislative History

3/24/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**

[25-0286](#) Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$618,975 for replacement of private lead service lines in Appleton.

Attachments: [20250325_UC MEMO_ACCEPT SDWLP AWARD.pdf](#)

Legislative History

3/25/25 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[25-0272](#) Authorization to issue purchase order for a maintenance support vehicle

Attachments: [Award Recommendation Memo-Support Vehicle.pdf](#)

Legislative History

3/25/25 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH**M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD****O. ORDINANCES**

[25-0315](#) Ordinances #29-25 to #41-25

Attachments: [Ordinances to Council 4-2-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS**

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.