



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, February 15, 2023

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Fenton.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 2 - Alderperson Maiyoua Thao and Alderperson Christopher Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0134](#)

Common Council Meeting Minutes of February 1, 2023

Attachments: [CC Minutes 2-1-23.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

Excused: 2 - Alderperson Maiyoua Thao and Alderperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[23-0140](#) Wastewater Plant Update

[23-0141](#) Ellen Kort Peace Park/Trout Museum of Art Update

[23-0142](#) PBS WI - Hometown Stories Presentation
- March 15th 6:30 p.m. Council Chambers

H. PUBLIC PARTICIPATION

There was no one signed up to speak during public participation.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[23-0092](#) Approve State/Municipal Agreement for a State-LET Urbanized Area STP-Urban Program Project, Lawe Street (College Avenue to Wisconsin Avenue).

Attachments: [4984-24-74,75 C APPLETON, LAWE ST, COLLEGE AVE - WISCONSIN AVE ORG 12_21_22.pdf](#)
[Lawe St-College Ave to Wisconsin Ave-Cost summary.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Firkus, that the Agreement be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

[23-0110](#)

Fifth St/Prospect Av Proposed 6-Month Parking Trial.

Attachments: [Fifth St & Prospect Av Parking Changes \(proposed 6-month trial\).docx](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Firkus, that the Parking Trial be approved as amended in Committee (to only include Prospect). Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Fenton moved, Aldersperson Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0091](#)

Request from Elizabeth Hoffmann, 1300 W Edmund Drive, to have her sidewalk snow removal assessment of \$118.50 waived.

Attachments: [1300 Edmund Snow Appeal.pdf](#)

The Committee recommendation to deny the request was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**[23-0097](#)

Action Item: WI JAM, LLC requests permission to hold a ticketed private Special Event in Jones Parks on June 3, 2023 for SOL Dance and on July 8, 2023 for Sky Dance

Attachments: [WIJam Jones Park Special Event.docx](#)

This Report Action Item was approved.

[23-0105](#)

Action Item: Select Winning Photos Received From The "Images That Define Appleton" Photo Contest To Be Placed In The Welcome Tower In Houdini Plaza

Attachments: [Images that Define Appleton.pdf](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE[23-0061](#)

Request to sole source contract to Parker Coatings for Fire Station #1 rig room floor epoxy in the amount of \$40,674 with a 10% contingency of \$4,068, for a project total not to exceed \$44,742.

Attachments: [Floor Coating Sole Source.pdf](#)
[Sole source request form.pdf](#)

This Report Action Item was approved.

[23-0120](#)

Request to award the 2023 V-Building Painting Project contract to SDS Painting Co, Inc. in the amount of \$86,330 with a contingency of \$10,000 for a project total not to exceed \$96,330.

Attachments: [2023 AWWTP V-Building Painting Project.pdf](#)

This Report Action Item was approved.

[23-0121](#)

Request to award the 2023 Telulah Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$166,499.50 with a contingency of \$32,000 for a project total not to exceed \$198,499.50.

Attachments: [2023 Telulah Park Hardscape Renovation Project.pdf](#)

This Report Action Item was approved.

[23-0122](#)

Request to award the 2023 Water Plant Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$522,443.10 with a 15% contingency of \$78,366.47 for a project total not to exceed \$600,809.57.

Attachments: [2023 Water Plant Hardscape Renovation Project.pdf](#)

This Report Action Item was approved.

[23-0124](#)

Request to award Unit W-23 Sewer & Watermain Reconstruction No. 1 to Superior Sewer & Water, Inc. in the amount of \$2,222,221 with a 3.4% contingency of \$75,000 for a project total not to exceed \$2,297,221.

Attachments: [Award of Contract Unit W-23.pdf](#)

This Report Action Item was approved.

[23-0127](#)

Request to approve the following 2022 Budget amendment:

General Fund - Police

Donation	+\$12,374
Other Contract & Obligations	+\$12,374

to record funds from Community Foundation for the Fox Valley Region, for the Appleton Police K9 Program to reimburse veterinary expenses.

Attachments: [2022 K9 Budget Adjustment.pdf](#)

This Report Action Item was approved.

[23-0128](#)

Request to approve the following 2022 Budget amendment:

Police Grants Fund

Federal Grants	+\$ 14,891
State Grants	+\$126,786
Local Grants	+\$ 5,499
Overtime	+\$104,102
Training	+\$ 7,443
Protective Clothing	+\$ 591
Equipment	+\$ 35,040

to record additional grant funds awarded during 2022 for various police initiatives

Attachments: [2022 Grant budget adjustment.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0096](#)

Request to Approve APD TO Adjustment.

Attachments: [Operations Coord move to CRU.pdf](#)
[Police Approved 11-15-22 DRAFT.pdf](#)

This Report Action Item was approved.

[23-0118](#)

Request to Approve Legal Services TO Adjustment.

Attachments: [HR-IT - Reorganization Memo 2-2-23.pdf](#)
[Legal Services Draft 1-19-23.pdf](#)
[City Clerk Deputy Dir Admin Services 2023.pdf](#)
[Administrative Services Lead 2023.pdf](#)
[Elections Clerk 2023 \(002\).pdf](#)

This Report Action Item was approved.

[23-0125](#)

Request to Approve Public Health TO Adjustment.

Attachments: [PHN Memo.pdf](#)
 [PHN TO.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-0130](#)

Ordinance #12-23

Attachments: [Ordinances to Council 2-15-23.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[23-0164](#)

Resolution #1-R-23 Adoption of Language to Control the Unintended Misuse/Overuse of Pesticides, Herbicides and Fertilizers on Public Property

Attachments: [#1-R-23 Chemical Fertilizer and Pesticide Use.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Schultz moved, seconded by Aldersperson Hartzheim, that the meeting be adjourned at 7:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Maiyoua Thao and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk