



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

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Monday, October 9, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Alfheim, Doran, Meltzer and Siebers

**Excused:** 1 - Van Zeeland

4. Approval of minutes from previous meeting

[23-1174](#)

Minutes from 9-25-2023

**Attachments:** [09-25-23 Meeting Minutes.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Alfheim, Doran, Meltzer and Siebers

**Excused:** 1 - Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1175](#)

Request from Alan Schmidt at 508 W. Wisconsin Avenue for a Terrace Occupancy Permit to keep an existing terrace flower garden in the street terrace along N. Alvin Street.

**Attachments:** [2023.10.03 508 W. Wisconsin Ave Terrace Occupancy Permit.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alfheim, Doran, Meltzer and Siebers

**Excused:** 1 - Van Zeeland

[23-1176](#)

Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 25, 2023.

**Attachments:** [ADI Small Business Sat request.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alfheim, Doran, Meltzer and Siebers

**Excused:** 1 - Van Zeeland

[23-1128](#)

Resolution #10-R-22, Alternate Lawe Street Truck Route.

**Attachments:** [2023.09.20\\_MSC Lawe Street Truck Route Memo.pdf](#)  
[Lawe Street Attachments.pdf](#)  
[10-R-22 Amended.pdf](#)  
[AMENDED 10-R-22 Staff Memo.pdf](#)  
[WisDOT functional class map appleton.pdf](#)  
[10-R-22 Email Feedback 2023.09.25.pdf](#)

**Doran moved, seconded by Siebers, that the Report Action Item be denied. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alfheim, Doran and Siebers

**Nay:** 1 - Meltzer

**Excused:** 1 - Van Zeeland

## 7. Information Items

[23-1177](#)

Inspection Division Permit Summary Comparison Report for September 2023.

**Attachments:** [Inspection Permit Summary September 2023 .pdf](#)

[23-1178](#)

Bird E-Scooter Monthly Report - September 2023.

**Attachments:** [Bird Appleton September 2023 Report.pdf](#)

[23-1196](#)

2024 Public Works Department Budgets Discussion

8. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Alfheim, Doran, Meltzer and Siebers

**Excused:** 1 - Van Zeeland