



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final-revised Common Council

Wednesday, June 18, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-0694](#) Common Council Meeting Minutes of June 4, 2025

Attachments: [CC Minutes 6-4-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0663](#) Approve Permanent Street Occupancy Permit in College Avenue and Superior Street for 222 West College Avenue.

Attachments: [222 W College Ave Street Occupancy Memo.pdf](#)

Legislative History

6/9/25

Municipal Services
Committee

recommended for approval

[25-0664](#) Approve Permanent Street Occupancy Permit to the Building for Kids Children's Museum for a Safe Walking Route in Washington Street, Appleton Street, and Oneida Street.

Attachments: [Permit to Occupy the Public ROW - Safe Route 2025 BFK APL.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0665](#) Approve Long Term Temporary Street Occupancy Permit for Bowl 91 (100 E College Avenue) Tables and Chairs in College Avenue Amenity Strip.

Attachments: [LTT Street Occupancy Permit Bowl 91 Tables and Chairs.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0666](#) Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2026 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$96,400.

Attachments: [2026 Desman Design Award Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0667](#) Approve ordinance change to install stop signs on Edgemere Drive at Kensington Drive.

Attachments: [Edgemere-Kensington Yield to Stop Control Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0668](#) Approve ordinance changes for parking on Florida Av and Durkee St by Einstein Middle School (follow-up to a 6-month evaluation).

Attachments: [Florida Av 300E Einstein MS Post 6-Mo Eval Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0669](#) Approve ordinance changes for parking at 1500 N Durkee St, by Kaleidoscope Academy (follow-up to a 6-month evaluation).

Attachments: [Parking Changes 1500 N Durkee Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0670](#) Approve Long Term Temporary Street Occupancy Permit for Lundgaard Park Construction Entrance at Lightning Drive Sidewalk through October 17, 2025.

Attachments: [Lundgaard Park Street Occupancy Permit.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0671](#) Award of Unit P-25 Pavement Marking Maintenance Contract (Epoxy) to Brickline, Inc., in an amount not to exceed \$177,505.70.

Attachments: [P-25 Pavement Marking Contract Award Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0672](#) Approve ordinance changes for parking - School Route Plan for Sandy Slope Elementary School.

Attachments: [Sandy Slope SRTS Parking Changes Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0674](#) Wilden Portfolio Park - New Street Design Approvals.

Attachments: [Wilden Portfolio Park Roadway Designs Memo.pdf](#)

[Wilden Portfolio Park Roadway Designs Updated Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0675](#) Approve Long Term Temporary Street Occupancy Permit for Farm Market Dumpsters on Allen Street through October 13, 2025.

Attachments: [Allen St Farm Market Dumpsters Occupancy Permit.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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[25-0676](#) Approve the recommendation from the Appleton Public Arts Committee regarding the request from Neo Medina and the Trout Museum of Art to paint a mural to be located inside of the Red Ramp located at 134 S. Superior Street (Tax ID #31-2-0090-00) as described in the attached documents and subject to the conditions in the attached staff memo.

Attachments: [Red Ramp Mural Public Arts Committee Recommendation Memo.pdf](#)

Legislative History

6/9/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0586](#) Mobile Home Park License Renewal Application for Fox Valley Estates, located at 106 Primrose Lane, contingent on approval from the Public Works department

Attachments: [Fox Valley Estates Mobile Home Park Renewal App.pdf](#)

Legislative History

6/11/25 Safety and Licensing recommended for approval
Committee

[25-0611](#) Taxicab Company License Renewal Application for Z's Overflow LLC d/b/a Phoenix Transportation, Owner, Zonea Mims, 1280 S. Van Dyke Rd. #3, Appleton, WI 54914, contingent upon approval from the Risk Manager

Attachments: [Z's Overflow LLC - Taxicab Co Renewal App.pdf](#)

Legislative History

6/11/25 Safety and Licensing recommended for approval
Committee

[25-0616](#) Class "B" Beer and Reserve "Class B" Liquor License application for American Food & Vending Corporation d/b/a American Dining Creations, Kelly Noel, Agent, located at 711 E Boldt Way

Attachments: [American Dining Creations \(Warch\).Alcohol.Class B Beer Reserve Liquor.5.21.2](#)

Legislative History

6/11/25 Safety and Licensing recommended for approval
Committee

[25-0617](#) Class "B" Beer and "Class C" Wine License application for American Food & Vending Corporation d/b/a American Dining Creations, Kelly Noel, Agent, located at 1201 E John St, contingent upon approval from the Community Development department

Attachments: [American Dining Creations \(Banta Bowl\).Alcohol Class B Beer Class C Wine.5](#)

Legislative History

6/11/25 Safety and Licensing recommended for approval
Committee

[25-0619](#) Class "B" Beer and Reserve "Class B" Liquor License renewal application for American Food & Vending Corporation d/b/a American Dining Creations, Kelly Noel, Agent, located at 711 E Boldt Way, contingent upon approval of the original application

Attachments: [American Dining Creations.Warch 2025 Renewal.pdf](#)

Legislative History

6/11/25 Safety and Licensing recommended for approval
Committee

[25-0621](#)

Class "B" Beer and "Class C" Wine License renewal application for American Food & Vending Corporation d/b/a American Dining Creations, Kelly Noel, Agent, located at 1201 E John St, contingent upon approval of the original application

Attachments: [American Dining Creations.Banta Bowl 2025 Renewal.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0622](#)

2025-2026 Late Late Alcohol License renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2025

Attachments: [2025 Late Late Alcohol License Renewals.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0623](#)

Class "A" Beer and "Class A" Liquor License Change of Agent for Walgreen Co d/b/a Walgreen #5102, David Gallagher, New Agent, located at 700 W College Ave, contingent upon approval from the Police department

Attachments: [Walgreens 5102.Alcohol.COA.5.19.25.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0624](#)

Class "B" Beer and Reserve "Class B" Liquor License Change of Agent for Holidays Pub LLC d/b/a Holidays Pub & Grill, Franklin Jaramillo, New Agent, located at 3950 N Richmond St, contingent upon approval from the Police department

Attachments: [Holidays Pub & Grill.Alcohol.COA.6.2.25.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0625](#)

2025-2026 Late Late Cigarette, Tobacco, and Electronic Vaping Device License renewal applications

Attachments: [2025 LATE LATE CTV RENEWALS.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0626](#)

Class "B" Beer and "Class B" Liquor License Permanent Premises Amendment application for Generation Paulson d/b/a The Daily Pint, Chris Paulson, Agent, located at 830 E Northland Ave, contingent upon approval from the Health and Public Works departments

Attachments: [The Daily Pint.Alcohol.PA Perm.5.21.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0627](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Generation Paulson d/b/a The Daily Pint, Chris Paulson, Agent, located at 830 E Northland Ave, on July 27, 2025 from 1:00 p.m. to 8:00 p.m., contingent upon approval from the Health, Inspections and Public Works departments

Attachments: [The Daily Pint.Alcohol.PA Temp.5.21.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0628](#)

Class "B" Beer and "Class B" Liquor License Permanent Premises Amendment application for Bowl Ninety-One LLC d/b/a Bowl Ninety-One, Thong Vue, Agent, located at 100 E College Ave, contingent upon approval from the Health, Inspections, and Public Works departments

Attachments: [Bowl Ninety One.Alcohol.PA Perm.5.21.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0629](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Chandelier LLC d/b/a Broken Chandelier, Kyle Jones, Agent, located at 215 W College Ave, contingent upon approval from the Fire, Health, Inspections, and Public Works departments

Attachments: [Broken Chandelier.PA Temp.Summer 2025.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0630](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Spats Food and Spirits LLC d/b/a Spats Food and Spirits, Nicholas Kapheim, Agent, located at 733 W College Ave from 12:00 p.m. to 12:00 a.m. on July 31, August 1, 2, 3, 4, and 5, 2025 for Mile of Music event, contingent upon approval from the Police, Inspections, and Finance department

Attachments: [Spats.Alcohol.PA_Temp.Mile of Music.7.31.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0631](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for SC Carrow Corp d/b/a Rookies Sports Bar & Grill, Steven Carrow, Agent, located at 325 N Appleton St, from 11:00 a.m. on July 31 to 11:00 a.m. on August 3, 2025 for Mile of Music event, contingent upon approval from the Police, Health, Inspections, and Public Works departments

Attachments: [Rookies Sports Bar & Grill.Alcohol.PA_Temp.Mile of Music.7.31.25.REDACTED](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0632](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Fox River House LLC d/b/a Fox River House, Cassidy Evers, Agent, located at 211 S Walnut St, from 8:00 a.m. on July 31 to 8:00 p.m. on August 3, 2025 for Mile of Music event, contingent upon approval from the Community Development and Inspections departments

Attachments: [Fox River House.Alcohol.PA_Temp.7.31.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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[25-0633](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for TNE Inc d/b/a Emmetts Bar & Grill, Sharon Reader, Agent, located at 139 N Richmond St, on July 31, 2025 from 3:00 p.m. to 11:00 p.m., August 1 & 2, 2025 from 1:00 p.m. to 11:00 p.m., and August 3, 2025 from 3:00 p.m. to 8:00 p.m. for Mile of Music event, contingent upon approval from the Community Development, Inspections, and Public Works departments

Attachments: [Emmetts Bar & Grill.Alcohol.PA_Temp.7.31.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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- [25-0638](#) Salvage Dealer's License renewal application for Golper Supply Co Inc, David Golper, Applicant, located at 1810 W Edgewood Dr, contingent upon approval from the Inspections department

Attachments: [Golper Supply Co.SV.5.28.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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- [25-0641](#) Salvage Dealer's License renewal application for Mach IV Motors LLC, Kara Tullberg, Applicant, located at 600 E Hancock St, contingent upon approval from the Fire and Inspections department

Attachments: [Mach IV Motors.SV.6.3.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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- [25-0642](#) Pet Store License renewal application for Fish Cave, Ton Vang, Applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspections department

Attachments: [Fish Cave.PK.5.29.25.REDACTED.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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- [25-0650](#) Hop Yard Ale Works Full Service Retail Outlet Transfer Application for Flick & Sips Events: July 11, 2025 & September 13, 2025

Attachments: [Hop Yard AB105 - 2025 Flick-n-Sips.pdf](#)

Legislative History

6/11/25	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

- [25-0554](#) Request to approve the Wilden Portfolio Park Preliminary Plat (Thrivent Campus) as shown on the attached maps and subject to the conditions in the attached staff memo

Attachments: [StaffMemo_WildenPortfolioPark_PrePlat_For05-28-25.pdf](#)

Legislative History

5/28/25	City Plan Commission	recommended for approval
<i>Proceeds to Council at a date yet to be determined.</i>		

- [25-0604](#) Request to approve Rezoning #5-25 for the Dewitt Development Partners, LLC Annexation, formerly in the Town of Grand Chute, consisting of approximately 72.2948 acres located in the 6000 block of North French Road (Tax Id #31-1-8310-00, 31-1-8310-01 and 31-1-8310-02), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from AG Agricultural District to R-2 Two-Family District

Attachments: [StaffMemo_6000 N. French Road Rezoning_For06-11-25.pdf](#)
[6-5-25 Email from Arlyn Sieber 3220 E Aquamarine.pdf](#)

Legislative History

6/11/25 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

- [25-0654](#) Resolution #4-R-25 Rename Appleton Memorial Park to Veteran's Memorial Park

Attachments: [#4-R-25 Resolution to Rename Appleton Memorial Park to Veteran's Memorial f](#)

Legislative History

6/9/25 Parks and Recreation Committee recommended for approval

6/9/25 Parks and Recreation Committee amended

Amendment: Remove apostrophe from word "veterans". 5-0 approved.

5. MINUTES OF THE FINANCE COMMITTEE

- [25-0614](#) Request to apply for 2026 a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments

Attachments: [SDWL and Resolution Memo w Resolution.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

- [25-0618](#) Request to award sole source purchase of AWWTP Polymer Make-Down Systems to Polydyne Inc for total cost not to exceed \$89,500

Attachments: [250603_Finance Memo_Sole Source PolymerMakedown_Polydyne.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

- [25-0644](#) Approve Change Order #6 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling \$111,247 resulting in a decrease in contingency from \$134,357 to \$23,110

Attachments: [250603_Finance Info Memo AWWTP HEX ReplacementChangeOrderNo6-rev.i](#)

Legislative History

6/9/25 Finance Committee recommended for approval

[25-0657](#)

Request to approve a resolution authorizing the Mayor and City Clerk to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the Safe Drinking Water Loan Program and award of \$510,523 for the Project

Attachments: [DNR SDWLP Resolution 2025.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

[25-0658](#)

Request to approve the following 2025 Budget amendment:

Water Utility Fund

Lead Service Replacement + \$510,523

Other Reimbursement Revenue + \$510,523

To record acceptance of the Principal Forgiven Financial Assistance Loan for private-side lead services replacements (2/3 vote of Council required)

Attachments: [Water Utility Fund 2025 Budget Amendment - LSL Program.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

[25-0677](#)

Request to approve amendment to increase ARPA Grant Administration contract with Booth Management Consulting, LLC by \$70,000 for an amount not to exceed of \$220,000

Attachments: [Memo_ARPA_BMCCContractAmendment_06052025.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

[25-0678](#)

Request to approve two resolutions for the development of a corridor study and a comprehensive bike and pedestrian plan in support of SS4A Planning and Demonstration MPO Grant Applications

Attachments: [Memo SS4A resolution of support.pdf](#)

[Bike Ped Plan SS4A resolution of support.pdf](#)

[CTH KK SS4A resolution of support.pdf](#)

Legislative History

6/9/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[25-0607](#)

Request to approve the 2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

Attachments: [CAPER Memo to CDC 6-11-25.pdf](#)

[Appleton_2024PY_CDBG_CAPER_Draft For Public Comment.pdf](#)

Legislative History

6/11/25 Community Development recommended for approval
Committee

[25-0609](#)

Request to approve the 2025-2029 Consolidated Plan for the
Community Development Block Grant (CDBG) Program

Attachments: [Consolidated Plan Memo to CDC 6-11-25.pdf](#)
[CDBG Consolidated Plan 2025-2029 Draft for Public Comment.pdf](#)

Legislative History

6/11/25 Community Development recommended for approval
Committee

[25-0645](#)

Request to approve the REVISED 2025-2026PY (Program Year)
Community Development Block Grant (CDBG) allocations as specified
in the attached documents

Attachments: [CDBG 2025PY Revised Allocation Memo to CDC 6-11-25.pdf](#)
[CDBG 2025PY Revised Allocations.pdf](#)
[CDBG 2025PY Final Allocations Project Descriptions.pdf](#)

Legislative History

6/11/25 Community Development recommended for approval
Committee

7. MINUTES OF THE UTILITIES COMMITTEE

25-0653

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2024 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the score of 4.0 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

Attachments: [Validated eCMAR 2024.pdf](#)

Legislative History

6/10/25

Utilities Committee

recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

25-0696

Consolidated Action Items - Wilden Portfolio Park

#25-0674 Municipal Services Committee - recommended for approval

#25-0554 City Plan Commission - recommended for approval

N. ITEMS HELD

O. ORDINANCES

[25-0695](#) Ordinance #70-25

Attachments: [Ordinances to Council 6-18-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[25-0583](#) The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussing the investment of public funds and real estate negotiations where competitive or bargaining reasons require a closed session concerning a proposed future use of a portion of Appleton Memorial Park. At the conclusion of its discussion, the Common Council will reconvene in open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.